

**MINUTES OF A REGULAR SESSION OF THE
EAST CENTRAL FIRE/EMS GOVERNING BODY**

The regular meeting of the East Central Fire & EMS Protection Territory Board was called to order on December 21, 2022 at 6:00 pm by Chair Joe Kelsey

Members Present: Steve Ottenweller, Bob Byrd, Joe Kelsey, Steve McMichael

Members absent: Brian Yoh, Mark Bradtmueller, Jeff Abbot

Previous Meeting Minutes

Steve McMichael made a motion to approve the minutes from the November regular scheduled meeting. Bob Byrd seconded the motion, and the motion was approved.

Ayes: Steve McMichael, Steve Ottenweller, Joe Kelsey, Bob Byrd

Nays: None

Absent: Brian Yoh, Mark Bradtmueller, Jeff Abbot

Approval of Claims (Expenses/Payments)

The following Claims were approved.

Utilities	\$1,342
Payroll	\$162,832
Utilities	\$1,939
Misc	\$481,040
Utilities	\$6,327

Review of Financial Reports

See attached summary of the Revenue and Expenditure Report and the financial statement for Investment Accounts.

No new updates for the financial reports.

IROL Program

The Chief reported the IROL program is waiting on instructions from the attorney before rolling it out.

EMS Subscription

Joe Kelsey had the attorney for the City of Woodburn review the material and associated contract for EMS Subscription Service. The attorney had one concern which was the fact the flier to be sent to the public references an ordinance establishing the Subscription Service. Right now the Fire Territory does not have an ordinance for this service. The flier being used was based on the flier the city of New Haven had been distributing and the city of New Haven does have such an ordinance. After a discussion about this issue it was decided the Fire Territory should have a resolution authorizing the creation of a Subscription Service. Steve McMichael also recommended that after the Fire Territory approves the resolution the New Haven City Council also approve the resolution. In the January Board meeting the Chief will review the EMS transport rates as well as Subscription Service rates/fees.

Volunteer Contract

No action needed at this time.

Fire Training Officer

The Chief request the Board affirm James Noll as Fire Training Officer with a effective start date of January 16. Bob Byrd made motion to affirm James Noll as Fire Training Officer with an effective start date of January 16. Steve McMichael seconded the motion. The motion was approved.

Ayes: Steve McMichael, Steve Ottenweller, Joe Kelsey, Bob Byrd

Nays: None

Absent: Brian Yoh, Mark Bradtmueller, Jeff Abbot

Fire Chief Replacement Vehicle

See the attached quote from Kelly Chevrolet. The total cost is \$43,050. This will update the Chief's vehicle from a 2010 model to a 2023 model. Steve McMichael made a motion to approve the purchase of 2023 Tahoe SSV to be used as the new vehicle for the Chief. Joe Kelsey seconded the motion. The motion was approved.

Ayes: Steve McMichael, Steve Ottenweller, Joe Kelsey, Bob Byrd

Nays: None

Absent: Brian Yoh, Mark Bradtmueller, Jeff Abbot

The Medical Director Agreement

The Fire Territory needs to have a Medical Director on contract with the Fire Territory to oversee EMS Services. The only change in this agreement from last year is the method of payment for the Director. This year the Director will be pay on a monthly basis.

See attached agreement.

Steve Ottenweller made a motion to approve the 2023 Medical Director Agreement. Bob Byrd seconded the motion. And the motion was approved. The new contract was signed by Chair Joe Kelsey.

Ayes: Steve McMichael, Steve Ottenweller, Joe Kelsey, Bob Byrd

Nays: None

Absent: Brian Yoh, Mark Bradtmueller, Jeff Abbot

Attorney for 2023

The Board had recommended the Chief hire an attorney to be present at Board meetings. The attorney would be present to address any legal issues that might arise during meetings. The Chief is searching for an attorney willing to participate.

EMS and Fire Runs Statistics for Last Month

EMS runs

2021 - 279 Runs for Fort Wayne - 27

2022 - 290 Runs for Fort Wayne - 7

Fire runs

2021 - 132

2022 - 153

Volunteer Update

Justin Coomer provided stats on volunteer hours in November.

Total hours 1,505 for 36 volunteers.

See attached detail.

See the attached flier associated with the Volunteer Comedy show scheduled for February 18, 2023. The Volunteers have graciously offered two tickets to the show for each Board member. The Board is very thankful for the tickets and more so, for the effort the volunteers put in each day in helping the Fire Territory provide Fire and EMS services.

Adjournment

Steve McMichael made a motion to adjourn the meeting. Joe Kelsey seconded the motion.

Ayes: Steve McMichael, Steve Ottenweller, Joe Kelsey, Bob Byrd

Nays: None

Absent: Brian Yoh, Mark Bradtmueller, Jeff Abbot

The next regular scheduled meeting is January 25 at 6 pm at New Haven City Hall.

Here is the proposed schedule for the Regular session of the East Central Fire/EMS governing body. The meetings are scheduled every 4th Wednesday of the month.

January 25

February 22

March 22

April 26

May 24

June 28

July 26

August 23

September 27

October 25

November 22

December 27

Steve Ottenweller
Secretary