

**MINUTES OF A REGULAR SESSION OF THE  
EAST CENTRAL FIRE/EMS GOVERNING BODY**

The regular meeting of the East Central Fire & EMS Protection Territory Board was called to order on September 28, 2022 at 6:00 pm by Chair Joe Kelsey

Members Present: Steve Ottenweller, Mark Bradtmueller, Bob Byrd, Joe Kelsey, Steve McMichael

Members absent: Brian Yoh, Jeff Abbot

**Previous Meeting Minutes**

Mark Bradtmueller made a motion to approve the minutes from the August 24 regular scheduled meeting and the special executive meeting. Bob Byrd seconded the motion, and the motion was approved.

Ayes: Steve McMichael, Steve Ottenweller, Mark Bradtmueller, Joe Kelsey, Bob Byrd

Nays: None

Absent: Brian Yoh, Jeff Abbot

**Approval of Claims (Expenses/Payments)**

The following Claims were approved.

|                |           |
|----------------|-----------|
| Utilities      | \$10,624  |
| Misc bills     | \$107,012 |
| Fire Territory | \$109,690 |
| Fire Territory | \$158,381 |
| Fire Territory | \$368     |

**Review of Financial Reports**

See attached summary of the Revenue and Expenditure Report and the financial statement for Investment Accounts.

No significant issues with this month's data.

### **Budget for 2023**

No new updates for the 2023 budget.

### **Updated on the Hiring Process**

See the attached update on the hiring process for Division Chief of EMS and EMS Training Officer.

The Chief has requested the Board approve the hiring of Brittany Bard to Division Chief of EMS.

Steve McMichael made a motion to approve the hiring of Brittany Bard to Division Chief of EMS. Bob Byrd seconded the motion, and the motion was approved.

Ayes: Steve McMichael, Steve Ottenweller, Mark Bradtmueller, Joe Kelsey, Bob Byrd

Nays: None

Absent: Brian Yoh, Jeff Abbot

### **Snow Plow for 2022 Silverado - Squad 126**

The Chief is requesting approval to purchase a snow plow for the 2022 Silverado at Squad 126 - South Station.

There are 2 quotes, one from KFG - \$9,175 and the other from WA Jones - \$10,634

Mark Bradtmueller made a motion to purchase a snow plow from KFG for \$9,175 for the 2022 Silverado at Squad 126 - South Station. Bob Byrd seconded the motion, and the motion was approved.

Ayes: Steve McMichael, Steve Ottenweller, Mark Bradtmueller, Joe Kelsey, Bob Byrd

Nays: None

Absent: Brian Yoh, Jeff Abbot

## **Equipment Replacement Discussion**

See attached relevant data about the age of the equipment and associated costs.

The Chief lead a discussion of the Capital Improvement Plan to make the Board aware of future potential expenditures.

## **EMS Cot Purchase and Maintenance Program**

The EMS Chief gave a presentation on the status of the power cots/stretchers on our EMS vehicles. All the cots were purchased from Stryker.

- 3 of the cots are already out warranty
- 2 more cots will be out of warranty in 2023

Steve Ottenweller made a motion to purchase 3 cots from Stryker for \$104,096. This price will also include maintenance for the cots. Steve McMichael seconded the motion, and the motion was approved.

Ayes: Steve McMichael, Steve Ottenweller, Mark Bradtmueller, Joe Kelsey, Bob Byrd

Nays: None

Absent: Brian Yoh, Jeff Abbot

The Chief will determine how to modify the allocations of funds to pay for this and will provide an update in the October meeting.

## **Update on Fire Fund and Cum Fund Transfer**

Jefferson Township - transfer waiting on the State Government audit to be completed

## **EMS and Fire Runs Statistics for July**

August EMS runs

2021 - 304      42 were for FTW assistance

2022 - 271      18 were for FTW assistance

July Fire runs

2021 - 168

2022 - 165

### **Volunteer Update**

Jon Stauffer provided stats on volunteer hours in June.

|                      |       |
|----------------------|-------|
| Structure fires      | 42    |
| MVC                  | 87    |
| EMS                  | 176.5 |
| Fire runs            | 89.5  |
| Pump shift fill-in   | 52.5  |
| Pump shift extra     | 42.5  |
| Pump shift other     | 2     |
| Training             | 110   |
| Command on call      | 740   |
| Meetings/work detail | 606   |

Total hours 2,374.5 for 44 volunteers.

See attached detail.

### **EMS Subscription**

The current EMS Subscription program will be extended until December 31 2023.

The Household rate will be \$55 per year.

The Staff will determine the appropriate annual business rate.

Steve McMichael made a motion to extend the current EMS Subscription program until December 31 2023. The Household rate will be \$55 per year. The Staff will determine the appropriate annual business rate.

Joe Kelsey seconded the motion and the motion was approved.

Ayes: Steve McMichael, Steve Ottenweller, Mark Bradtmueller, Joe Kelsey, Bob Byrd

Nays: None

Absent: Brian Yoh, Jeff Abbot

### **Territory Titles/ownership**

The Chief is still working with the attorney on getting trucks purchase earlier this year correctly titled for the Fire Territory.

### **Rewarding EMS workers for Runs to Fort Wayne**

Bob Byrd want to remind the Chief and Board of our earlier in the year discussion relative to compensation the EMS workers for the extra effort they have been making in support of EMS runs into Fort Wayne.

### **Adjournment**

Mark Bradtmueller made a motion to adjourn the meeting. Bob Bryd seconded the motion.

Ayes: Steve McMichael, Steve Ottenweller, Mark Bradtmueller, Joe Kelsey, Bob Byrd

Nays: None

Absent: Brian Yoh, Jeff Abbot

The next regular scheduled meeting is October 26 at 6 pm at New Haven City Hall.

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Steve Ottenweller  
Secretary