

**MINUTES OF A REGULAR SESSION OF THE
EAST CENTRAL FIRE/EMS GOVERNING BODY**

The regular meeting of the East Central Fire & EMS Protection Territory Board was called to order on August 24, 2022 at 6:15 pm by Chair Joe Kelsey

Members Present: Steve Ottenweller, Mark Bradtmueller, Bob Byrd, Joe Kelsey

Members absent: Steve McMichael, Brian Yoh, Jeff Abbot

Previous Meeting Minutes

Mark Bradtmueller made a motion to approve the minutes from the July meeting. Steve Ottenweller seconded the motion, and the motion was approved.

Ayes: Steve Ottenweller, Mark Bradtmueller, Joe Kelsey, Bob Byrd

Nays: None

Absent: Steve McMichael, Brian Yoh, Jeff Abbot

Approval of Claims (Expenses/Payments)

The following Claims were approved.

Utilities	\$331,988
Misc bills	\$59,893
Fire Territory	\$153,651
Utilities	\$7,098
Fire Territory	\$111,346

Review of Financial Reports

See attached summary of the Revenue and Expenditure Report and the financial statement for Investment Accounts.

The Fire territory Fund for total 2243 line items is below the budgeted level of 65%, with the total allocated at 57%. Note, management may move money between line items within fund 41xx. This is also true for funds 42xx and 43xx. If management wants to move funds between funds 41xx, 42xx, and 43xx, they will need both New Haven City Council and the East Central Fire & EMS Protection Territory Board approval.

The cash balance looks good.

Budget for 2023

The Chief want to increase the number of paramedics and reduce the number of Firefighters/EMTs on the staff. Paramedics will cost a little more but the benefits in skills are worth it.

The Chief wants to increase the salary ranges for Part time/OT/Substitutes due pressure from outside agencies for these people.

See Attached 2023 Budget proposal.

Updated on the Hiring Process

Candidate #1 has been hired and had a starting date of August 14.

Candidate #2 has been hired and had a starting date of August 31.

Open DC Position

The Chief has requested the Board approve the hiring of Brian Yoder to the DC position with a start date of September 11.

Bob Byrd made a motion to approve the hiring of Brian Yoder to the DC position with a start date of September 11. Steve Ottenweller seconded the motion, and the motion was approved.

Ayes: Steve Ottenweller, Mark Bradtmueller, Joe Kelsey, Bob Byrd

Nays: None

Absent: Steve McMichael, Brian Yoh, Jeff Abbot

Open EMS Chief Position

The Chief would like to make this a permanent position with a 7 day posting

both internally and externally at the same time. He, also, would like to hire Brittany Bard to the EMS Chief position, if there are no other candidates for this position.

Mark Bradtmueller made a motion to hire Brittany Bard to the EMS Chief position, if there are no other candidates for this position. Joe Kelsey seconded the motion.

Ayes: Steve Ottenweller, Mark Bradtmueller, Joe Kelsey, Bob Byrd

Nays: None

Absent: Steve McMichael, Brian Yoh, Jeff Abbot

EMS Training Officer

The Chief would like to start the process for hiring a 40 hour EMS Trainer Officer.

Joe Kelsey made a motion to approve starting the process for hiring 40 hour EMS Trainer Officer. Bob Byrd seconded the motion, and the motion was approved.

Ayes: Steve Ottenweller, Mark Bradtmueller, Joe Kelsey, Bob Byrd

Nays: None

Absent: Steve McMichael, Brian Yoh, Jeff Abbot

Permanent Shift to 24/48 DC

The Chief would like to permanently transition a 40-hour DC position to a 24/48 DC position.

Steve Ottenweller made a motion to approve permanently transition a 40-hour DC position to a 24/48 DC position. Joe Kelsey seconded the motion, and the motion was approved.

Ayes: Steve Ottenweller, Mark Bradtmueller, Joe Kelsey, Bob Byrd

Nays: None

Absent: Steve McMichael, Brian Yoh, Jeff Abbot

Update on Fire Fund and Cum Fund Transfer

Jefferson Township - transfer waiting on the State Government audit to be completed

EMS and Fire Runs Statistics for July

July EMS runs

2021 - 275 34 were for FTW assistance

2022 - 294 12 were for FTW assistance

July Fire runs

2021 - 187

2022 - 196

Volunteer Update

Justin Coomer provided stats on volunteer hours in June.

Structure fires	151.5
MVC	67
EMS	100
Fire runs	261.25
Pump shift fill-in	301.5
Pump shift extra	57.5
Pump shift other	59.5
Training	121
Command on call	867.25
Meetings/work detail	476.75

Total hours 2,463.25 for 47 volunteers.

See attached detail.

The volunteers will be bringing back comedy night on February 18.

EMS Subscription

The current New Haven area EMS Subscription has been extended for another month.

The Chief will provide the Board with more information relative to a way to bill the insurance company of a person living within the Territory for an EMS run, but not bill that person for any fees the insurance company does not pay.

Adjournment

Mark Bradtmueller made a motion to adjourn the meeting. Bob Bryd seconded the motion.

Ayes: Steve Ottenweller, Mark Bradtmueller, Joe Kelsey, Bob Byrd

Nays: None

Absent: Steve McMichael, Brian Yoh, Jeff Abbot

The next regular scheduled meeting is September 28 at 6 pm at New Haven City Hall.

Steve Ottenweller
Secretary