

August 17, 2021

A REGULAR MEETING OF THE BOARD OF
PUBLIC WORKS AND SAFETY OF THE CITY OF NEW HAVEN, INDIANA

The Board of Public Works and Safety of the City of New Haven met regular session in the Council Chambers in the City Administration Building on the 17th of August 2021 at the hour of 9:00 a.m.

The meeting was called to order by Steve McMichael who presided. On checking the roll, the following members were shown to be present or absent as follows:

Present: Steve McMichael, Rob Gutierrez, and Bob Byrd

Absent: none

The claim registers for payroll and vendor checks written since the last regularly scheduled meeting were presented to the Board and signed by the Board. Vendor checks are dated and will be mailed out on August 18, 2021.

The Title VI Statement

Bob Byrd made a motion to approve the minutes of the previous regular meeting. Rob Gutierrez seconded the motion, and the motion was approved.

Under unfinished business Item A was approval of Pay App #6 to Lawrence Building Corp in the amount of \$103,876.13 for the Fire Station Addition/Generator. Rob Gutierrez made a motion to approve Pay App #6 to Lawrence Building Corp in the amount of \$103,876.13 for the Fire Station Addition/Generator. Bob Byrd seconded the motion, and the motion was approved.

Under unfinished business Item B was approval of Wessler Engineering Invoice #37282 in the amount of \$20,553.34 for Edgerton Road Water Main Ext & Booster Station (WP-2021-01). Rob Gutierrez made a motion to approve Wessler Engineering Invoice #37282 in the amount of \$20,553.34 for Edgerton Road Water Main Ext & Booster Station (WP-2021-01). Bob Byrd seconded the motion, and the motion was approved.

Under new business Item A was discussion of sewer bill at 1201 Canal Street.

Bob Byrd made a motion to amend the agenda with two additional items. Rob Gutierrez seconded the motion, and the motion was approved.

The first item was brought to the board was a CivicPlus Quote for SeeClickFix Unlimited Annual Licenses in the amount of \$2,568.49 with additional years at \$5,250.00 per year. Bob Byrd made a motion to approve the quote from CivicPlus for SeeClickFix Unlimited Annual Licenses in the amount of \$2,568.49 with additional years at \$5,250.00 per year. Rob Gutierrez seconded the motion, and the motion was approved.

The second item was brought to the board was a trade-in reimbursement. The utility department had several tablets that needed returned to Verizon and a quote of \$550.00 will be given to the city if tablets meet the criteria set by RevalueTech. This money will be to offset the cost of

the new tablets purchased for the utility department. Rob Gutierrez made a motion to approve reimbursement of \$550.00 from RevalueTech for surplus of Verizon tablets. Bob Byrd seconded the motion, and the motion was approved.

Under new business Item B was the approval of a pay increase for Pamela Powell, Payroll/Accounts Receivable, starting at \$45,500.00, effective August 15, 2021. Bob Byrd made a motion to approve a pay increase for Pamela Powell, Payroll/Accounts Receivable, starting at \$45,500.00, effective August 15, 2021. Rob Gutierrez seconded the motion, and the motion was approved.

Under new business Item C was the approval of Pay Claim #3 to Mosaic Building Solutions in the amount of \$313,987.35 with a retainage amount of \$16,525.65 into an account Mosaic Building Solutions to receive at the end of the project. Stellar Grant monies were deposited and paid out within five days of being deposited. The Stellar Grant portion was \$312,334.78 and local share was \$18,178.22. Bob Byrd made a motion to approve Pay Claim #3 to Mosaic Building Solutions in the amount of \$313,987.35 with a retainage amount of \$16,525.65. Rob Gutierrez seconded the motion, and the motion was approved.

Under new business Item D was the approval of easement supplement #86A for Indiana Michigan Power/AEP work. Rob Gutierrez made a motion to approve easement supplement #86A. Bob Byrd seconded the motion, and the motion was approved.

Under new business Item E i 1 was approval of American Structure Point Invoice #141269 in the amount of \$41,305.86 for Landin Road Project. Bob Byrd made a motion to approve American Structure Point Invoice #141269 in the amount of \$41,305.86 for Landin Road Project. Rob Gutierrez seconded the motion, and the motion was approved.

Under new business Item E ii 1 was approval of DLZ Invoice #99104-ST in the amount of \$337.50 for Stormwater Reviews (Sanko Gosei, CTN, and Greenwood Lakes Section 6). Rob Gutierrez made a motion to approve DLZ Invoice #99104-ST in the amount of \$337.50 for Stormwater Reviews (Sanko Gosei, CTN, and Greenwood Lakes Section 6). Bob Byrd seconded the motion, and the motion was approved.

Under new business Item E ii 2 was approval of DLZ Invoice #99104-W in the amount of \$87.50 for Water Reviews (Victoria Lakes Section 3). Rob Gutierrez made a motion to approve DLZ Invoice #99104-W in the amount of \$87.50 for Water Reviews (Victoria Lakes Section 3). Bob Byrd seconded the motion, and the motion was approved.

Under new business Item E ii 3 was approval of DLZ Invoice #99104-SEW in the amount of \$140.00 for Sanitary Sewer Reviews (Victoria Lakes Section 3). Bob Byrd made a motion to approve DLZ Invoice #99104-SEW in the amount of \$140.00 for Sanitary Sewer Reviews (Victoria Lakes Section 3). Rob Gutierrez seconded the motion, and the motion was approved.

Under new business Item G was the approval of new hire, Hayden Komarck, Part-Time EMT/Firefighter, starting at \$13.00/hour, effective August 8, 2021. Rob Gutierrez made a motion to approve new hire, Hayden Komarck, Part-Time EMT/Firefighter, starting at \$13.00/hour, effective August 8, 2021. Bob Byrd seconded the motion, and the motion was approved.

Under new business Item H, Fire Chief Josh Hale asked for the approval of Priority 1 Invoice #10301A in the amount of \$3,495.00 for Door System. Bob Byrd made a motion to approve Priority 1 Invoice #10301A in the amount of \$3,495.00 for Door System. Rob Gutierrez seconded the motion, and the motion was approved.

Under new business Item I, Fire Chief Josh Hale asked for approval of Priority 1 Invoice #10303A in the amount of \$871.00 for Door System cards and fobs. Rob Gutierrez made a motion to approve Priority 1 Invoice #10303A in the amount of \$871.00 for Door System cards and fobs. Bob Byrd seconded the motion, and the motion was approved.

Under new business Item J was approval of new hire, Ron Ballard, Part-Time Custodian Police Department, starting at \$19.34/hour, effective August 16, 2021. Rob Gutierrez made a motion to approve new hire, Ron Ballard, Part-Time Custodian Police Department, starting at \$19.34/hour, effective August 16, 2021. Bob Byrd seconded the motion, and the motion was approved.

Under new business Item K was approval of New Radio Consoles for Dispatch. The quote presented was from Motorola in the amount of \$176,168.40 for initial system setup. This system works with the existing system so no additional bids were sought out. Bob Byrd made a motion to approve New Radio Consoles for Dispatch from Motorola in the amount of \$176,168.40. Rob Gutierrez seconded the motion, and the motion was approved.

Under new business Item L, was approval of Police Policy for Accident Review Policy, Active Shooter Policy, and In-car Video Policy. Rob Gutierrez made a motion to approve Police Policy for Accident Review Policy, Active Shooter Policy, and In-car Video Policy. Bob Byrd seconded the motion, and the motion was approved.

Under new business Item M was approval of paint striping at CDT-Rose Ave. The following bids were brought in front of the board:

Asphalt Maintenance Service	\$6,869.00
Victory Trucking and Supply Inc/ Three Rivers Barricade	\$6,590.00
Traffic Control Specialists	\$6,930.00

Rob Gutierrez made a motion to approve paint striping at CDT-Rose Ave with Victory Trucking and Supply Inc/Three Rivers Barricade in the amount of \$6,590.00. Bob Byrd seconded the motion, and the motion was approved.

Under new business Item N was approval of asset management. The following bids were brought in front of the board:

Wessler	Commonwealth
\$49,600.00	\$80,000.00

Rob Gutierrez made a motion to approve the Wessler contract for the water and sanitary asset management in the amount of \$49,600.00. Bob Byrd seconded the motion, and the motion was approved.

Under new business Item O was approval of Commonwealth Invoice #50011 in the amount of \$5,000.00. Rob Gutierrez made a motion to approve Commonwealth Invoice #50011 in the amount of \$5,000.00. Bob Byrd seconded the motion, and the motion was approved.

Rob Gutierrez made a motion to adjourn the meeting. Bob Byrd seconded the motion, and the meeting was adjourned.

Steve McMichael
Presiding Officer

Natalie Strock
Clerk-Treasurer