

August 3, 2021

A REGULAR MEETING OF THE BOARD OF  
PUBLIC WORKS AND SAFETY OF THE CITY OF NEW HAVEN, INDIANA

The Board of Public Works and Safety of the City of New Haven met regular session in the Council Chambers in the City Administration Building on the 3<sup>rd</sup> of August 2021 at the hour of 9:00 a.m.

The meeting was called to order by Steve McMichael who presided. On checking the roll, the following members were shown to be present or absent as follows:

Present: Steve McMichael, Rob Gutierrez, and Bob Byrd

Absent: none

The claim registers for payroll and vendor checks written since the last regularly scheduled meeting were presented to the Board and signed by the Board. Vendor checks are dated and will be mailed out on August 4, 2021.

The Title VI Statement

Bob Byrd made a motion to approve the minutes of the previous regular meeting. Rob Gutierrez seconded the motion, and the motion was approved.

Under unfinished business Item A was approval of secondary plat for CTN parcel. Planning Director Rob Gutierrez stated that he just needed signatures on the plat.

Under new business Item A was JPR approval of additional services for the Community Center Park Project in winterizing the restroom/storage building with an increase of \$2,508.00 to the contract. Rob Gutierrez made a motion to approve additional services for the Community Center Park Project in winterizing the restroom/storage building with an increase of \$2,508.00 to the contract. Bob Byrd seconded the motion, and the motion was approved.

Under new business Item B was the approval of Brightpoint Invoice #007 in the amount of \$29,344.00 for the Small Business Economic Recovery Grants. Bob Byrd made a motion to approve Brightpoint Invoice #007 in the amount of \$29,344.00 for the Small Business Economic Recovery Grants. Rob Gutierrez seconded the motion, and the motion was approved.

Under new business Item C was the approval of professional services agreement with DLZ for plan review/on call services. Bob Byrd made a motion to approve professional services agreement with DLZ for plan review/on call services. Rob Gutierrez seconded the motion, and the motion was approved.

Under new business Item D was the approval of updated Sunnymede/Bremer contract with E&B Paving. The original contract had the wrong county listed. Rob Gutierrez made a motion to approve the updated contract with E&B Paving for Sunnymede/Bremer. Bob Byrd seconded the motion, and the motion was approved.

Under new business Item E was approval of updated standards & specifications manual. The changes were updates to the city logo and contact numbers. Rob Gutierrez made a motion to approve the updated standards & specifications manual. Bob Byrd seconded the motion, and the motion was approved.

Under new business Item F i was the approval of the special events permit EV-21-13: NHHS Homecoming Day Parade on September 24, 2021. Bob Byrd made a motion to approve the special events

permit EV-21-13: NHHS Homecoming Day Parade on September 24, 2021. Rob Gutierrez seconded the motion, and the motion was approved.

Under new business Item F ii was the approval of the special events permit EV-21-14: Emergency: The Ultimate First Responder Event on September 11, 2021. Rob Gutierrez made a motion to approve the special events permit EV-21-14: Emergency: The Ultimate First Responder Event on September 11, 2021. Bob Byrd seconded the motion, and the motion was approved.

Under new business Item G was the approval of a change order for Landin Road Project in the amount of \$8,600.00. The change was a signal strain pole painting to match current poles. Bob Byrd made a motion to approve of a change order for Landin Road Project for an increase of \$8,600.00. Rob Gutierrez seconded the motion, and the motion was approved.

Under new business Item H i 1 was the approval of RQAW Invoice #22821-181 in the amount of \$2,120.00 for NH Fire Station Addition. Rob Gutierrez made a motion to approve RQAW Invoice #22821-181 in the amount of \$2,120.00 for NH Fire Station Addition. Bob Byrd seconded the motion, and the motion was approved.

Under new business Item H ii 1 was the approval of DLZ Invoice #99072-ST in the amount of \$1,620.00 for stormwater review. Bob Byrd made a motion to approve DLZ Invoice #99072-ST in the amount of \$1,620.00 for stormwater review. Rob Gutierrez seconded the motion, and the motion was approved.

Under new business Item H ii 2 was the approval of DLZ Invoice #99072-W in the amount of \$192.50 for water review. Rob Gutierrez made a motion to approve DLZ Invoice #99072-W in the amount of \$192.50 for water review. Bob Byrd seconded the motion, and the motion was approved.

Under new business Item H ii 3 was the approval of DLZ Invoice #99072-SEW in the amount of \$245.00 for water review. Bob Byrd made a motion to approve DLZ Invoice #99072-SEW in the amount of \$245.00 for water review. Rob Gutierrez seconded the motion, and the motion was approved.

Under new business Item H iii 1 was the approval of Wessler Engineering Invoice #37454 in the amount of \$11,505.08 for 3R Phase II, Design Phase. Rob Gutierrez made a motion to approve Wessler Engineering Invoice #37454 in the amount of \$11,505.08 for 3R Phase II, Design Phase. Bob Byrd seconded the motion, and the motion was approved.

Under new business Item H iii 2 was the approval of Wessler Engineering Invoice #37282 in the amount of \$22,398.20 for Edgerton Rd Watermain & Booster Station for survey work & design work. Rob Gutierrez made a motion to table the invoice due to clerical error. Bob Byrd seconded the motion, and the motion was approved.

Under new business Item J was approval of Pay App #6 to Lawrence Building Corp in the amount of \$103,876.13 for the Fire Station Addition/Generator. Rob Gutierrez made a motion to table the pay app for further review internally. Bob Byrd seconded the motion, and the motion was approved.

Under new business Item K was approval of Invoice #2618 from Bolt Limited, Inc. in the amount of \$4,025.00 for LaserFiche Software Assurance and Bolt annual service agreement. Bob Byrd made a motion to approve Invoice #2618 from Bolt Limited, Inc. in the amount of \$4,025.00 for LaserFiche Software Assurance and Bolt annual service agreement. Rob Gutierrez seconded the motion, and the motion was approved.

Under new business Item L, Police Chief Jeff McCracken asked for approval of new hire, Kimberly Vachon, part-time Crossing Guard, starting at \$12.50/hour effective August 11, 2021. Rob Gutierrez made a

motion to approve new hire, Kimberly Vachon, part-time Crossing Guard, starting at \$12.50/hour effective August 11, 2021. Bob Byrd seconded the motion, and the motion was approved.

Under new business Item M was approval of American Pump Repair & Services, Inc Invoice #77306 in the amount of \$15,900.00. Rob Gutierrez made a motion to approve American Pump Repair & Services, Inc Invoice #77306 in the amount of \$15,900.00. Bob Byrd seconded the motion, and the motion was approved.

Under new business Item N was approval of Eagle Contracting Invoice #44959 in the amount of \$4,281.66. Bob Byrd made a motion to approve Eagle Contracting Invoice #44959 in the amount of \$4,281.66. Rob Gutierrez seconded the motion, and the motion was approved.

Under further business that might come before the board, EMS Director Doug Call asked the board to amend the agenda to add raises for staff members that had recently completed training. Rob Gutierrez made a motion to amend the agenda and add the raises for staff members. Bob Byrd seconded the motion, and the motion was approved.

Doug Call asked for approval of pay increase for Emma Gulvas, part-time EMT, to \$13.00/hour, effective July 18, 2021. Doug Call asked for approval of pay increase for Caleb Raap, part-time Paramedic/Firefighter, to \$20.00/hour, effective July 18, 2021. Doug Call asked for approval of pay increase for Veronica Hare, part-time EMT, to \$13.00/hour, effective July 18, 2021. Doug Call asked for approval of pay increase for Kyle Wegman, part-time EMT/Firefighter, to \$14.00/hour, effective July 18, 2021. Doug Call asked for approval of pay increase for Ryan Schatko, part-time Paramedic, to \$18.00/hour, effective July 18, 2021. Rob Gutierrez made a motion to approve pay increases for Emma Gulvas, Caleb Raap, Veronica Hare, Kyle Wegman, and Ryan Schatko. Bob Byrd seconded the motion, and the motion was approved.

Rob Gutierrez made a motion to adjourn the meeting. Bob Byrd seconded the motion, and the meeting was adjourned.

---

Steve McMichael  
Presiding Officer

---

Natalie Strock  
Clerk-Treasurer