

Attendance: Leon Davis, Bruce Bestul, Irvin Arnold, Tonya Faupel, Mike Clendenen, Rob Moyer, Angela Daniel, Nick Goranson, Kim Yoh, Teresa Hatten, Shelia Berning

PARK BOARD MEETING

Minutes

Monday August 2, 2021

6:00 P.M.

Location: **New Haven Community Center**

1. Call to Order

Leon Davis called the meeting to order at 6:00pm.

A. Please Silence Cell Phones, Pagers, and Electronic Devices

B. Pledge of Allegiance

2. Approval of Minutes

- Bruce Bestul made a motion to approve the July 19, 2021, minutes. Irvin Arnold seconded. Motion carried.

3. Approval of Claims

- Irvin Arnold presented the 8/2/2021 claims as follows:

Monthly Claims: \$19,034.32

Payroll on 7/22 \$69,310.35

Prepays totaling \$ 5,639.44

Grand total of Claims: \$93,984.11

Mike Clendenen explained four of the claims paid: Buddenbaum & Moore \$2,245.00 for pool chemicals; Gill ID Systems \$1,295.00 for membership cards for the pool and Fitness Center; Stanz Cheese Co. \$1,369.12 for concessions; Anchor Industries \$1,875.00 for a pool umbrella.

Irvin Arnold made a motion to approve the claims. Teresa Hatten seconded. Motion carried.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

- Mike Clendenen presented the proposed 2022 Park Budget. He said that the Health Savings Account (164) for 7 full time Park employees, will now be paid by the Parks Dept instead of the City. This amount will come out of the Group Insurance (162) account. Each year up to \$50,000 can be transferred into the Non-Reverting Capital (491) and Non-Reverting Pool (493) accounts. Mike moved the money now instead of waiting until the end of the year so there will be less transferring. The proposed budget includes the proposed wage increase. Irvin Arnold made a motion to accept the proposed budget. Teresa Hatten seconded. Motion carried.
- Mike Clendenen also presented the proposed 2022 Park Wages. The City recommends a 2.7% increase for full time Park staff. Part time pay would be increased by 25 cents/hour. The Fitness Manager's pay will be raised to \$23.75/hour so that it is the same as the other Park Directors. New Haven Parks' pay scale is competitive with other area parks departments. The "Assistant

Aquatics Director” position as been renamed “Pool Supervisor.” Tonya Faupel made a motion to accept the proposed 2022 Park Wages. Teresa Hatten seconded. Motion carried.

Community Center Park Furnishings Quotes

- Mike Clendenen presented quotes for the furnishings for the Community Center Park (tables, chairs, trash cans). He recommended accepting the Wabash Valley quote of \$19,781.45. Bruce Bestul made a motion to accept the Wabash Valley quote in the amount of \$19781.45 for the furnishings. Irvin Arnold seconded. Motion carried.

SUPERINTENDENT’S REPORT:

- Mike Clendenen reported that Marylands Farm’s Master Plan should be complete in time for the fundraiser kick off being planned for September. Irvin Arnold reported that he met with the New Haven Fire Dept to discuss disposing of a house that is on the property. The Fire Dept would use it for training then burn it. The Park Dept will have to remove the roof, vinyl siding (the Fire Dept will work with us on these) before they burn it. The Parks will have to remove the foundation once the burn is complete. The approximate timeline is September 2021 – April 2022. Teresa Hatten made a motion to offer the house project, including meeting all legalities, to the New Haven Fire Dept. Bruce Bestul seconded. Motion carried.
- Mike Clendenen will be on vacation for 2 weeks beginning Sunday, August 8.

OFFICE MANAGER’S REPORT:

- Presented a Resolution for 3 Veterans’ Memorial Bricks in the amount of \$150.00 purchased by Diana Cox. Irvin Arnold made a motion to accept this Resolution. Bruce Bestul seconded. Motion carried.

RECREATION DIRECTOR’S REPORT (Angela Daniel):

- M3 was great! Have ideas to make it even better and will tweak it for next year.
- Planning a Fall Market for the last 2 Wednesdays of September at Schnelker Park.
- The tennis program had good attendance after not having the program for a couple of years. Most of the staff is planning to return in 2022. Playgrounds/Craft Shacks also went well.
- On October 16 we will have a Pumpkin Flotilla at Moser Park from 5-8pm.
- The Princess Tea Party and Superhero City for little ones from ages 3-8 will be held September 25 and October 2 respectively. We are looking for volunteers to make these happen.
- We are planning a Family Halloween Dance on October 22 from 5-7pm.
- The motorcoach trips are being well received. All but one of the overnight trips are sold out. Had to cancel a couple of the day trips because of too few registrations.

MAINTENANCE DIRECTOR’S REPORT (Rob Moyer and Nick Goranson):

- Had a walk-through with the insurance company. We received a good review. Just had to install some smoke detectors and a load limit sign.

- Staying busy with mowing, weeds, and trash removal at the parks
- Prepped diamonds and kept up with maintenance for the recent softball and Little League tournaments.
- Have been spraying the invasive poison hemlock found on park property.
- Painted the buildings at Havenhurst. Touching up the signs, etc. at the other parks.
- Completed the annual coating of the Community Center roof. This was not done in 2020 due the pandemic among other things. The roof will need to be replaced soon. Maintenance will get estimates to bring to the Board.

AQUATICS DIRECTOR’S REPORT (Kim Yoh):

- The pool will close for the season on August 8. WANE TV came for an interview today about this. The highest attendance day for the summer was 1492 people.
- Installed a new pump for the Vortex.
- Kim and Larry Stemmler are discussing implementing new pool hours for the 2022 season.
- Would like to give a discount on swim lessons to pool pass holders to promote safety at the pool.
- During the July 15-17 softball tournament at Havenhurst we sold \$5,000 in concessions.
- Because of the parks closing for the season, it was decided that there will be no fall football held at Jury Park.

FITNESS MANAGER’S REPORT (Mike Clendenen reported for Joe Guise):

- A walking program called Sunrise Strutters will begin August 3 and go through September 30.
- Working on getting a yoga program and cardio drumming program in place.
- The Silver Sneakers program is up and running.

PRESIDENT’S REPORT (Leon Davis):

- Leon thanked the Parks employees for all their work that made the season a success.

BOARD COMMENTS:

- None

ADJOURNMENT

- Meeting adjourned at 6:59pm.

Attested by: _____ Signed by: _____