

**MINUTES OF A REGULAR SESSION OF THE  
EAST CENTRAL FIRE/EMS GOVERNING BODY**

The regular meeting of the East Central Fire & EMS Protection Territory Board was called to order on June 22, 2022 at 6:00 pm by Chair Joe Kelsey

Members Present: Steve Ottenweller, Mark Bradtmueller, Jeff Abbot, Brian Yoh

Members absent: Steve McMichael, Bob Byrd, Joe Kelsey

**Previous Meeting Minutes**

Jeff Abbot made a motion to approve the minutes from the April meeting. Steve Ottenweller seconded the motion, and the motion was approved.

Ayes: Steve Ottenweller, Mark Bradtmueller, Jeff Abbot, Brian Yoh

Nays: None

Absent: Steve McMichael, Bob Byrd, Joe Kelsey

**Approval of Claims (Expenses/Payments)**

The following Claims were approved.

Utilities	\$6,824
Payroll	\$117,795
Misc bills	\$144,853
Payroll	\$144,371

**Review of Financial Reports**

See attached summary of the Revenue and Expenditure Report and the financial statement for Investment Accounts.  
The Chief reports the total department expenditures are at 42% of total budgeted.

## **Updated on the Hiring Process**

The 2 candidates are awaiting the pension approval, before being hired.

The Chief requested the Board approve creating an interim position, Division Chief of EMS. This position would remain an interim position until the Board and the Chief believe the person hired into this position is ready for a permanent position.

Brian Yoh made a motion to approve creating an interim Division Chief of EMS until the Board and the Chief believe the person in this position is ready for a permanent position at a starting salary of \$65,000. Steve Ottenweller seconded the motion.

Ayes: Steve Ottenweller, Mark Bradtmueller, Jeff Abbot, Brian Yoh

Nays: None

Absent: Steve McMichael, Bob Byrd, Joe Kelsey

The Chief requested the Board approve creating an interim position 24/48 District Chief position at the current 24/48 District Chief pay rate.

Steve Ottenweller made a motion to approve creating an interim position 24/48 District Chief position at the current 24/48 District Chief pay rate. Brian Yoh seconded the motion.

Ayes: Steve Ottenweller, Mark Bradtmueller, Jeff Abbot, Brian Yoh

Nays: None

Absent: Steve McMichael, Bob Byrd, Joe Kelsey

## **Update on Fire Fund and Cum Fund Transfer**

Jefferson Township - transfer waiting on the State Government audit to be completed

## **EMS and Fire Runs Statistics for February**

EMS runs

2021 - 283      25 were for FTW assistance

2022 - 295      26 were for FTW assistance      173 were transport runs

Fire runs

2021 - 163

2022 - 156

The lower rate for 2022 could be related to the fact we have more organized responses in 2022, where in 2021 both New Haven and Woodburn firehouse may have responded to a fire.

### **Lights/Upfitting 2022 Traverse Command Vehicle**

See attached invoice. Quote #22049 for \$6,712.

Brian Yoh made a motion to approve having First Due Communication outfit the Traverse Command vehicle at the purchase price as noted on the invoice. Mark Bradtmueller seconded the motion.

Ayes: Steve Ottenweller, Mark Bradtmueller, Jeff Abbot, Brian Yoh

Nays: None

Absent: Steve McMichael, Bob Byrd, Joe Kelsey

### **Lights/Upfitting Adams Township Multi-purpose Vehicle**

The Chief requested lights and upfitting the 3/4 ton 2500 Silverado.

The cost break down is

Lights/Sirens from FDC - \$9,196  
Radios/Installation - \$9,178  
Truck Cap - \$4,515  
Striping/GRaphics - \$2,000  
Extendo-Bed for tools & equipment - \$8,346  
Miscellaneous Tools - \$1,000

Steve Ottenweller made a motion to approve upfitting Adams Townships multi-purpose vehicle at a total purchase price of \$34,235. Jeff Abbot seconded the motion.

Ayes: Steve Ottenweller, Mark Bradtmueller, Jeff Abbot, Brian Yoh

Nays: None

Absent: Steve McMichael, Bob Byrd, Joe Kelsey

## **Equipment Request**

See attached invoice. Quote #QT1580467 for \$6,167.

Steve Ottenweller made a motion to approve having Municipal Emergency Services provide fire protection gear at the purchase price as noted on the invoice. Jeff Abbot seconded the motion.

Ayes: Steve Ottenweller, Mark Bradtmueller, Jeff Abbot, Brian Yoh

Nays: None

Absent: Steve McMichael, Bob Byrd, Joe Kelsey

## **Remodel of Adams Township Fire House**

There are 4 steps to the Remodel at a total cost of \$59,577.

1. Remodeling of the bathroom - cost \$11,409 and painting - cost \$8,490 - see attached total quote from Eagle Construction for \$19,899
2. Epoxy flooring - see attached quote from Wagoners Epoxy Floor Systems for \$16,233
3. Garage doors - see attached quote from Safe-Way doors for \$13,945
4. Generator - see attached quote from Denzer Electric for \$9,500

See the attached quotes from the above contractors.

Jeff Abbot made a motion to approve spending \$59,577 to remodel the Adams Township firehouse. Bob Byrd seconded.

Ayes: Steve Ottenweller, Mark Bradtmueller, Jeff Abbot, Brian Yoh

Nays: None

Absent: Steve McMichael, Bob Byrd, Joe Kelsey

## **Tool Mounting on Engine 11**

See attached invoice. Quote #301248 for \$28,714. Note: The original quote included a tool box for \$5,000, which we declined, and the taxes do not apply. This reduces the amount due from \$36,074 on the quote to \$28,714.

Brian Yoh made a motion to approve spending \$28,714 to have the tool mounting added to Engine 11. Mark Bradtmueller seconded the motion.

Ayes: Steve Ottenweller, Mark Bradtmueller, Jeff Abbot, Brian Yoh

Nays: None

Absent: Steve McMichael, Bob Byrd, Joe Kelsey

### **Refurbishing Engine 11**

See attached quote from Pierce Manufacturing to refurbish Engine 11 for \$61,824. This is just for informational purposes at this meeting. The Chief will seek approval at a later meeting.

### **Refurbishing the Engine for Engine 11**

See attached invoice from Stoops. Quote #E3040035840 for \$20,232.

Steve Ottenweller made a motion to approve having Stoops refurbish the engine on Fire Engine 11 at the purchase price as noted on the invoice. Jeff Abbot seconded the motion.

Ayes: Steve Ottenweller, Mark Bradtmueller, Jeff Abbot, Brian Yoh

Nays: None

Absent: Steve McMichael, Bob Byrd, Joe Kelsey

### **Volunteer Update**

Justin Coomer provided stats on volunteer hours in May.

- 68 hours on structure fires
- 18 hours on MVC
- 54 hours on EMS
- 29 hours on Fire runs
- 118 hours on pump shift fill-in
  - 20 hours on pump shift extra
  - 0 hours on pump shift other
- 102 hours on training
  - 0 hours on command on call
- 133 hours on meetings/work detail

Total hours 1,698 for 45 volunteers.

## **EMS Subscription**

The proposed EMS Subscription with TRAA has been placed on hold. The current New Haven area EMS Subscription has been extended for another month.

## **Budget for 2023**

The chief would like to be able to encourage staff members to become Paramedics. The problem is he can only pay them at FF/EMT rate even though they have paramedic level skills. He will see what is possible from a budget stand point.

## **Career Staff Discussion**

Josiah Clark gave an informational presentation about unionization of the East Central firefighters. They are looking at unionization to:

1. protect the PERF pension at a state level
2. help in providing training opportunities
3. help in keeping the department standards high.

The next regular scheduled meeting is July 27 at 6 pm at New Haven City Hall.

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Steve Ottenweller  
Secretary