

May 18, 2021

A REGULAR MEETING OF THE BOARD OF
PUBLIC WORKS AND SAFETY OF THE CITY OF NEW HAVEN, INDIANA

The Board of Public Works and Safety of the City of New Haven met regular session in the Council Chambers in the City Administration Building on the 18th of May 2021 at the hour of 9:00 a.m.

The meeting was called to order by Steve McMichael who presided. On checking the roll, the following members were shown to be present or absent as follows:

Present: Rob Gutierrez, Steve McMichael, and Bob Byrd

Absent: none

The claim registers for payroll and vendor checks written since the last regularly scheduled meeting were presented to the Board and signed by the Board. Vendor checks are dated and will be mailed out on May 19, 2021.

The Title VI Statement

Bob Byrd made a motion to approve the minutes of the previous regular meeting. Rob Gutierrez seconded the motion, and the motion was approved.

Under new business Item A was the approval of Baker Street Office Furnishings Corp Invoice #15044 in the amount of \$17,170.00 for 3 desks one each for Accounts Payable, Accounts Receivable, and Chief Deputy Clerk offices. Deputy Clerk Jennifer Strock described there was a clerical error on the quote when it came to adding up the numbers. This invoice is the correct amount. Rob Gutierrez made a motion to approve Baker Street Office Furnishings Corp Invoice #15044 in the amount of \$17,170.00 for 3 desks one each for Accounts Payable, Accounts Receivable, and Chief Deputy Clerk offices. Bob Byrd seconded the motion, and the motion was approved.

Under new business Item B Community and Economic Development Director Pone Vongphachanh asked for the approval of Sturtz Invoice #N1-04-02.7 in the amount of \$4,200.00 for Community Center Park. Bob Byrd made a motion to approve Sturtz Invoice #N1-04-02.7 in the amount of \$4,200.00 for Community Center Park. Rob Gutierrez seconded the motion, and the motion was approved.

Under new business Item C i was the EV-21-05 Cruise-in On Broadway-Canal Cruzers. The event will take place on July 7, 2021. Bob Byrd made a motion to approve EV-21-05 Cruise-in On Broadway-Canal Cruzers on July 7, 2021. Rob Gutierrez seconded the motion, and the motion was approved.

Under new business Item D i 1 was the approval of A & Z Engineering Invoice #21-2817 in the amount of \$22,000.00 for Phase II MOT Design and Auto Cad on the Landin Road Project (Des #190182). Rob Gutierrez made a motion to approve A & Z Engineering Invoice #21-2817 in the amount of \$22,000.00 for Phase II MOT Design and Auto Cad on the Landin Road Project (Des #190182). Bob Byrd seconded the motion, and the motion was approved.

Under new business Item D i 2 was the approval of A & Z Engineering Invoice #21-2819 in the amount of \$1,985.90 for Bidding & Preconstruction Conference and Title Updates for 3 parcels on the Meadowbrook Trail Project (SG-20-19-01). Bob Byrd made a motion to approve A & Z Engineering Invoice #21-2819 in the amount of \$1,985.90 for Bidding & Preconstruction Conference and Title Updates for 3 parcels on the Meadowbrook Trail Project (SG-20-19-01). Rob Gutierrez seconded the motion, and the motion was approved.

Under new business Item D ii 1 was the approval of American Structurepoint Invoice #138396 in the amount of \$5,582.20 for Construction Engineering (CE) on the Landin Road Project (Des # 190182). Rob Gutierrez made a motion to approve American Structurepoint Invoice #138396 in the amount of \$5,582.20 for Construction Engineering (CE) on the Landin Road Project (Des # 190182). Bob Byrd seconded the motion, and the motion was approved.

Under new business Item D iii 1 was the approval of Jones Petrie Rafinski Invoice #39831 in the amount of \$1,788.65 for Civil Engineering and Architectural work for the New Haven Community Center Park Project (SG-2019-02). Bob Byrd made a motion to approve Jones Petrie Rafinski Invoice #39831 in the amount of \$1,788.65 for Civil Engineering and Architectural work for the New Haven Community Center Park Project (SG-2019-02). Rob Gutierrez seconded the motion, and the motion was approved.

Under new business Item D iv 1 was the approval of RQAW Invoice #33121-84 in the amount of \$1,442.50 for Construction Administration on the New Haven Fire Station Addition (FP-2021-01). Rob Gutierrez made a motion to approve RQAW Invoice #33121-84 in the amount of \$1,442.50 for Construction Administration on the New Haven Fire Station Addition (FP-2021-01). Bob Byrd seconded the motion, and the motion was approved.

Under new business Item D iv 2 was the approval of RQAW Invoice #43021-21 in the amount of \$1,850.00 for Construction Administration on the New Haven Fire Station Addition (FP-2021-01). Rob Gutierrez made a motion to approve RQAW Invoice #43021-21 in the amount of \$1,850.00 for Construction Administration on the New Haven Fire Station Addition (FP-2021-01). Bob Byrd seconded the motion, and the motion was approved.

Under new business Item D v 1 was the approval of DLZ Invoice #98924 in the amount of \$1,578.00 for Bidding, Contract Administration & Construction Services on the Lincoln Highway Project (CC-2020-01). Bob Byrd made a motion to approve DLZ Invoice #98924 in the amount of \$1,578.00 for Bidding, Contract Administration & Construction Services on the Lincoln Highway Project (CC-2020-01). Rob Gutierrez seconded the motion, and the motion was approved.

Under new business Item D v 2 was the approval of DLZ Invoice #98931 in the amount of \$1,140.00 for Stormwater Reviews. Bob Byrd made a motion to approve DLZ Invoice #98931 in the amount of \$1,140.00 for Stormwater Reviews. Rob Gutierrez seconded the motion, and the motion was approved.

Under new business Item E 1 was the approval of Notice to Proceed (NTP) for Wessler for 3R Program agreement that was approved at Board of Works on May 4, 2021. Rob Gutierrez made a motion to approve Notice to Proceed (NTP) for Wessler for 3R Program agreement that was approved at Board of Works on May 4, 2021. Bob Byrd seconded the motion, and the motion was approved.

Under new business Item F, Facilities Coordinator Sam Kennedy asked for approval of Lawrence Pay Tab #4 in the amount of \$421,869.15 for the Fire Station Addition. Bob Byrd made a motion to approve Lawrence Pay Tab #4 in the amount of \$421,869.15 for the Fire Station Addition. Rob Gutierrez seconded the motion, and the motion was approved.

Under new business Item G, Facilities Coordinator Sam Kennedy asked for approval of Baker Street Office Furnishings Corp Invoice #15021 in the amount of \$2,485.00 for desk for Facilities Coordinator's office. Rob Gutierrez made a motion to approve Baker Street Office Furnishings Corp Invoice #15021 in the amount of \$2,485.00 for desk for Facilities Coordinator's office. Bob Byrd seconded the motion, and the motion was approved.

Under new business Item H, Fire Chief Josh Hale asked for approval of Thrasher Buschmann & Voelkel Invoice #118548 in the amount of \$963.03 for legal services for the Fire Territory. Bob Byrd made a motion to approve Thrasher Buschmann & Voelkel Invoice #118548 in the amount of \$963.03 for legal services for the Fire Territory. Rob Gutierrez seconded the motion, and the motion was approved.

Under new business Item I, Fire Chief Josh Hale asked for approval of new hire, Dustin McKerracher, Part-Time Paramedic/Fire, starting at \$15.00/hour, effective May 6, 2021. Bob Byrd made a motion to approve new hire, Dustin McKerracher, Part-Time Paramedic/Fire, starting at \$15.00/hour, effective May 6, 2021. Rob Gutierrez seconded the motion, and the motion was approved.

Under new business Item J, Fire Chief Josh Hale asked for approval of new hire, Jay Squadrito, Part-Time EMS Tech/Fire, starting at \$13.00/hour, effective May 6, 2021. Bob Byrd made a motion to approve new hire, Jay Squadrito, Part-Time EMS Tech/Fire, starting at \$13.00/hour, effective May 6, 2021. Rob Gutierrez seconded the motion, and the motion was approved.

Under new business Item K, Fire Chief Josh Hale asked for approval of new hire, Augustine Wyss, Part-Time EMS Tech/Fire, starting at \$12.25/hour, effective May 6, 2021. Rob Gutierrez made a motion to approve new hire, Augustine Wyss, Part-Time EMS Tech/Fire, starting at \$12.25/hour, effective May 6, 2021. Bob Byrd seconded the motion, and the motion was approved.

Under new business Item L, Fire Chief Josh Hale asked for approval of pumper down payment in the amount of \$30,000.00 to Macqueen Emergency. Bob Byrd made a motion to approve of a pumper truck down payment in the amount of \$30,000.00 to Macqueen Emergency. Rob Gutierrez seconded the motion, and the motion was approved.

Under new business Item M, Chief of Police Jeff McCracken asked for approval of new hire, Dan Ulrich, Part-Time Code Enforcement, starting at \$16.50/hour, effective May 17, 2021. Rob Gutierrez made a motion to approve new hire, Dan Ulrich, Part-Time Code Enforcement, starting at \$16.50/hour, effective May 17, 2021. Bob Byrd seconded the motion, and the motion was approved.

Under new business Item N, Chief of Police Jeff McCracken asked for approval of Firearms/Use of Lethal Force policy update. Rob Gutierrez made a motion to approve Firearms/Use of Lethal Force update. Bob Byrd seconded the motion, and the motion was approved.

Under new business Item O, Chief of Police Jeff McCracken asked for approval of Use of Force policy update. Bob Byrd made a motion to approve Use of Force policy update. Rob Gutierrez seconded the motion, and the motion was approved.

Under new business Item P, Superintendent of Public Works Dave Jones asked for approval of an estimate from MidWest Meter Inc. for software in the amount of \$8,500.00. Rob Gutierrez made a motion to

approve the estimate from MidWest Meter Inc. for software in the amount of \$8,500.00. Bob Byrd seconded the motion, and the motion was approved.

Under new business Item Q, Superintendent of Public Works Dave Jones asked for approval of an estimate from MidWest Meter Inc. for hardware in the amount of \$8,820.00. Rob Gutierrez made a motion to approve the estimate from MidWest Meter Inc. for software in the amount of \$8,820.00. Bob Byrd seconded the motion, and the motion was approved.

Under new business Item R, Superintendent of Public Works Dave Jones asked for approval of Kenn-feld Group/John Deere Invoice #1175698 in the amount of \$6,025.00 for an angle broom. Bob Byrd made a motion to approve Kenn-feld Group/John Deere Invoice #1175698 in the amount of \$6,025.00 for an angle broom. Rob Gutierrez seconded the motion, and the motion was approved.

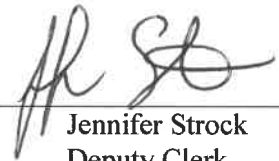
Under new business Item S, Superintendent of Public Works Dave Jones asked for approval of WinCan Invoice #5822 in the amount of \$1,500.00 for annual service support. Rob Gutierrez made a motion to approve WinCan Invoice #5822 in the amount of \$1,500.00 for annual service support. Bob Byrd seconded the motion, and the motion was approved.

Under new business Item T, Superintendent of Public Works Dave Jones asked for approval of Pavement Solutions Invoice #1233 in the amount of \$49,925.00 for crack seal. Rob Gutierrez made a motion to approve Pavement Solutions Invoice #1233 in the amount of \$49,925.00 for crack seal. Bob Byrd seconded the motion, and the motion was approved.

Rob Gutierrez made a motion to adjourn the meeting. Bob Byrd seconded the motion, and the meeting was adjourned.



Steve McMichael
Presiding Officer



Jennifer Strock
Deputy Clerk