

May 4, 2021

A REGULAR MEETING OF THE BOARD OF
PUBLIC WORKS AND SAFETY OF THE CITY OF NEW HAVEN, INDIANA

The Board of Public Works and Safety of the City of New Haven met regular session in the Council Chambers in the City Administration Building on the 4th of May 2021 at the hour of 9:00 a.m.

The meeting was called to order by Steve McMichael who presided. On checking the roll, the following members were shown to be present or absent as follows:

Present: Rob Gutierrez, Steve McMichael, and Bob Byrd

Absent: none

The claim registers for payroll and vendor checks written since the last regularly scheduled meeting were presented to the Board and signed by the Board. Vendor checks are dated and will be mailed out on May 5, 2021.

The Title VI Statement

Rob Gutierrez made a motion to approve the minutes of the previous regular meeting. Bob Byrd seconded the motion, and the motion was approved.

Under unfinished business Item A was the approval of Woodmere Drive Surveying from VS Engineering in the amount of \$33,700.00. Bob Byrd made a motion to approve Topographic Survey and Geotechnical Investigation for a total of \$33,700.00. Rob Gutierrez seconded the motion, and the motion was approved.

Under unfinished business Item B was signing of recommendation of acceptance of Ryan Road. Rob Gutierrez made a motion to approve signing the acceptance of Ryan Road. Bob Byrd seconded the motion, and the motion was approved.

Under unfinished business Item C was approval of special event permit update. Administrative Assistant of Engineering Jenna Jensen stated the changes were updating the City logo, adding Fire/EMS Department to approval, some cosmetic changes, and made it an online fillable document. Rob Gutierrez made a motion to approve the stated changes to the City of New Haven Special Event Permit. Bob Byrd seconded the motion, and the motion was approved.

Under unfinished business Item D was update on DLZ invoices. Administrative Assistant of Engineering Jenna Jensen said DLZ was aware of the delay in mailed invoices and she setup with them to email invoices from now on.

Under new business Item A was the approval of BS&A Invoice #134109 in the amount of \$13,019.00 for Annual Contract Renewal. Bob Byrd made a motion to approve BS&A Invoice #134109 in the amount of \$13,019.00 for Annual Contract Renewal. Rob Gutierrez seconded the motion, and the motion was approved.

Under new business Item B was the approval of disposal of four metal desks and a small table from the Clerk-Treasurer's staff. Rob Gutierrez made a motion to approve the disposal of four metal desks and a small table. Bob Byrd seconded the motion, and the motion was approved.

Under new business Item C was the approval of the Mosaic Building Contract for New Haven Community Center Park in the amount of \$1,722,600.00. The bids were previously presented at Board of Public Works on February 18, 2021. Rob Gutierrez made a motion to approve the Mosaic Building Contract for New Haven Community Center Park in the amount of \$1,722,600.00. Bob Byrd seconded the motion, and the motion was approved.

Under new business Item D was the approval of an agreement with Wessler for the 3R Program Phase II (SSIP-2020-01) in the amount of \$69,000.00. Bob Byrd made a motion to approve an agreement with Wessler for the 3R Program Phase II (SSIP-2020-01) in the amount of \$69,000.00. Rob Gutierrez seconded the motion, and the motion was approved.

Under new business Item E was the approval of an agreement with Wessler for Combined Sewer Overflow Update and Preliminary Design in the amount of \$70,500.00. Rob Gutierrez made a motion to approve an agreement with Wessler for Combined Sewer Overflow Update and Preliminary Design in the amount of \$70,500.00. Bob Byrd seconded the motion, and the motion was approved.

Under new business Item F was the approval of an agreement with Wessler for Edgerton Road Water Main Extension and Booster Station in the amount of \$290,750.00. Bob Byrd made a motion to approve an agreement with Wessler for Edgerton Road Water Main Extension and Booster Station in the amount of \$290,750.00. Rob Gutierrez seconded the motion, and the motion was approved.

Under new business Item G i 1 was the approval of A & Z Engineering Invoice #21-2769 in the amount of \$7,102.64 for Landin Road. Rob Gutierrez made a motion to approve A & Z Engineering Invoice #21-2769 in the amount of \$7,102.64 for Landin Road. Bob Byrd seconded the motion, and the motion was approved.

Under new business Item G ii 1 was the approval of Wessler Engineering Invoice #36892 in the amount of \$235.00 for CSO-LTCP Update. Bob Byrd made a motion to approve Wessler Engineering Invoice #36892 in the amount of \$235.00 for CSO-LTCP Update. Rob Gutierrez seconded the motion, and the motion was approved.

Under new business Item H i was the approval of Special Events Permit EV-21-01 Operation Enduring Freedom Ride and Rally (The Freedom Riders of Indiana). Bob Byrd made a motion to approve Special Events Permit EV-21-01 Operation Enduring Freedom Ride and Rally (The Freedom Riders of Indiana). Rob Gutierrez seconded the motion, and the motion was approved.

Under new business Item H ii was the approval of Special Events Permit EV-21-02 New Haven 5K/10K (Epic Racing Events LLC). Rob Gutierrez made a motion to approve Special Events Permit EV-21-02 New Haven 5K/10K (Epic Racing Events LLC). Bob Byrd seconded the motion, and the motion was approved.

Under new business Item H ii was the approval of Special Events Permit EV-21-03 Canal Days Car Show & Cruise (Ft Wayne Corvette Club). Bob Byrd made a motion to approve Special Events Permit EV-21-03 Canal Days Car Show & Cruise (Ft Wayne Corvette Club). Rob Gutierrez seconded the motion, and the motion was approved.

Under new business Item J was the approval of Lawrence Building proposal for sidewalk repair at the Fire Station Addition. Facilities Coordinator Sam Kennedy presented the proposal to the board. Bob Byrd made a motion to approve Lawrence Building proposal for sidewalk repair at the Fire Station Addition. Rob Gutierrez seconded the motion, and the motion was approved.

Under new business Item K was the approval of fire tanker refurbishments in the amount of \$21,056.96 from various vendors. Rob Gutierrez made a motion to approve fire tanker refurbishments in the amount of \$21,056.96 from various vendors. Bob Byrd seconded the motion, and the motion was approved.

Under new business Item L was the approval of a new pumper. Fire Chief Josh Hale asked this item to be tabled till the proper additional appropriation could be done. Rob Gutierrez made a motion to table Item L at this time. Bob Byrd seconded the motion, and the motion was approved.

Under new business Item M was the approval of FSG Invoice #2021-162 in the amount of \$17,210.00 for Fire Territory Financial Services. Rob Gutierrez made a motion to approve FSG Invoice #2021-162 in the amount of \$17,210.00 for Fire Territory Financial Services. Bob Byrd seconded the motion, and the motion was approved.

Under new business Item N was the approval of memorial way signs for Sgt. Joseph A. Cox, Jr. within New Haven city limits on Maplecrest Road. Mayor Steve McMichael was looking for approval of the sign having a green background. Bob Byrd made a motion to approve the memorial way sign for Sgt. Joseph A. Cox, Jr. background to be green. Rob Gutierrez seconded the motion, and the motion was approved.

Mayor Steve McMichael asked the board to add an item to the agenda. Rob Gutierrez made a motion to add a Mayor Proclamation to the agenda. Bob Byrd seconded the motion and the motion was approved.

The Mayor proclamation was proclaiming the week of May 2, 2021 as Annual Professional Municipal Clerk Week in the City of New Haven.

Under new business Item O was the approval of pay increase for Chelsea Day, Planner/GIS Tech, to \$43,750.00, effective April 11, 2021. Rob Gutierrez stepped away from voting due to being Chelsea's direct supervisor. Bob Byrd made a motion to approve the pay increase for Chelsea Day, Planner/GIS Tech, to \$43,750.00, effective April 11, 2021. Steve McMichael seconded the motion, and the motion was approved.

Under new business Item P was the approval of bids for Dispatch Support and Maintenance. Chief of Police Jeff McCracken explained they found out that Indigital made the dispatch equipment and using them directly would save \$1,177.86 for the City. Chief of Police Jeff McCracken asked to approve the new contract with Indigital for Dispatch Support and Maintenance in the amount of \$6,431.88. Rob Gutierrez made a motion to approve the contract with Indigital for Dispatch Support and Maintenance in the amount of \$6,431.88. Bob Byrd seconded the motion, and the motion was approved.

Under new business Item Q was the approval of five WatchGuard V300 body worn cameras in the amount of \$11,950.00. There were no additional bids as this system works with the current in car system the Police Department uses now. Bob Byrd made a motion to approve the purchase of five WatchGuard V300 body worn cameras in the amount of \$11,950.00. Rob Gutierrez seconded the motion, and the motion was approved.

Under new business Item R was the approval of policy update. The first policy update was canine use policy. Bob Byrd made a motion to approve the update for canine use policy. Rob Gutierrez seconded the motion, and the motion was approved. The second policy update was body worn camera policy. Rob Gutierrez made a motion to approve the update for body worn camera policy. Bob Byrd seconded the motion, and the motion was approved.

Under new business Item S was the approval of speed bump request for Aberdeen Lane. Superintendent of Public Works Dave Jones asked the board to consider allowing New Haven Public Works to decide how long the speed bump stays. Rob Gutierrez made a motion to approve placing a speed bump on Aberdeen Lane located between Scot Lane and Highland Terrace Boulevard and give Public Works the ability to decide how long the speed bump stays. Bob Byrd seconded the motion, and the motion was approved.

Rob Gutierrez made a motion to adjourn the meeting. Bob Byrd seconded the motion, and the meeting was adjourned.

Steve McMichael
Presiding Officer

Natalie Strock
Clerk-Treasurer