

MINUTES OF A REGULAR SESSION OF THE EAST CENTRAL FIRE/EMS GOVERNING BODY

The regular meeting of the East Central Fire & EMS Protection Territory Board was called to order on April 27, 2022 at 6:00 pm by Chair Joe Kelsey

Members Present: Bob Byrd, Steve Ottenweller, Joe Kelsey, Mark Bradtmueller, Jeff Abbot

Members Absent: Brian Yoh, Steve McMichael

Previous Meeting Minutes

Mark Bradtmueller made a motion to approve the minutes from the March 23 meeting. Jeff Abbot seconded the motion, and the motion was approved.

Ayes: Bob Byrd, Steve Ottenweller, Mark Bradtmueller, Joe Kelsey, Jeff Abbot

Nays: None

Absent: Brian Yoh, Steve McMichael

Approval of Claims (Expenses/Payments)

The following Claims were approved.

3/29 Payroll for \$106,901

4/12 Payroll for \$103,283

4/26 Payroll for \$140,603

Utilities bills for \$4,658

Utilities bills for \$26,985

Misc bills for \$10,925

Misc bills for \$67,168

Review of Financial Reports

See attached Summary of Financial Statement and Revenue and Expenditure Report

Updated on the Hiring Process

The Chief requested we hire Mark Hoepfner as Fire Inspector with a start date of June 6 and starting salary of \$61,000. Both Joe Kelsey and Bob Boyd concurred with this selection, as they have had positive experiences working with Mark.

Mark Bradtmueller made a motion to approve hiring Mark Hoepfner as Fire Inspector with a start date of June 6 and starting salary of \$61,000. Bob Boyd seconded the motion, and the motion was approved.

Ayes: Bob Byrd, Steve Ottenweller, Mark Bradtmueller, Joe Kelsey,
Jeff Abbot
Nays: None
Absent: Brian Yoh, Steve McMichael

The Chief requested we hire James Noll as Fire Training Officer with a start date of June 6 and starting as a part-time worker with a salary of \$15 per hour. James would work no more than 29 hours per week. Eventually, James will be moved to a full-time position.

Steve Ottenweller made a motion to approve hiring James Noll as Fire Training Officer with a start date of June 6 and starting as a part-time worker with a salary of \$15 per hour. Joe Kelsey seconded the motion, and the motion was approved.

Ayes: Bob Byrd, Steve Ottenweller, Mark Bradtmueller, Joe Kelsey,
Jeff Abbot
Nays: None
Absent: Brian Yoh, Steve McMichael

We still have one open position to fill A-Shift.

Update on Fire Fund and Cum Fund Transfer

Adams Township - funds have been transferred
Jefferson Township - waiting on the State Government audit to be completed

EMS and Fire Runs Statistics for February

EMS runs for February 2022 - 255 for February 2021 - 234.

Of these runs 163 were transport. Transport runs are up about 400 Y-T-D.

Fire runs for February 2022 - 150 for February 2021 - 179.

The count of runs in 2022 may be lower than 2021 because in 2021 both New Haven and Woodburn Fire Departments may have responded to the same call.

Command Vehicle

See attached bid and invoice.

The purchase of an additional command vehicle was planned and in the Budget. The attached invoice # 22-055 contains the purchase price of \$27,950.

Steve Ottenweller made a motion to approve the purchase of a command vehicle and the purchase price as noted on the invoice. Jeff Abbot seconded the motion.

Ayes: Bob Byrd, Steve Ottenweller, Mark Bradtmueller, Joe Kelsey,
Jeff Abbot

Nays: None

Absent: Brian Yoh, Steve McMichael

Volunteer Update

Justin Coomer provided stats on volunteer hours in February.

84 hours on Med runs
43 hours on car accidents
147 hours on Fire runs
306 hours on Pump activity
76 hours on Fire SVC calls
48 hours on extra member on truck
436 hours on command on call
338 hours on work detail
334 hours on training

Total hours 1,814 for 52 volunteers.

New Engine Update

The Territory take possession of the truck on May 8.
The truck will then be scheduled for Upfitting at Fire and Marine Incorporated. Upfitting will take around 12 weeks to complete.

Excise Tax Payment Received

The first excise payment was received by the Territory.

Territory General	\$117,523.76
Territory Equipment	\$ 11,350.18

Presentation about LifeCare from TRAA

Joel Benz gave a presentation about replacing the current LifeCare Plan people have in New Haven with a proposed county wide LifeCare coverage provided by TRAA. The Territory is not ready to commit to anything yet until we are able to do more research on this proposal.

One Time Bonus for EMS Effort

The Staff is looking to provide a bonus to the folks who put in the extra effort in EMS runs during the COVID crisis. The source of the funds would be the TRAA payments for the EMS runs we have been making on their behalf. We still have to work through the accounting steps needed to get this done.

Adjourning the Meeting

Joe Kelsey made a motion to adjourn the meeting. Steve Ottenweller seconded the motion, and the motion was approved.

Ayes: Bob Byrd, Steve Ottenweller, Mark Bradtmueller, Joe Kelsey,
Jeff Abbot

Nays: None

Absent: Brian Yoh, Steve McMichael

The next regular scheduled meeting is May 25 at 6 pm at New Haven City Hall.

Steve Ottenweller
Secretary