

April 6, 2021

A REGULAR MEETING OF THE BOARD OF
PUBLIC WORKS AND SAFETY OF THE CITY OF NEW HAVEN, INDIANA

The Board of Public Works and Safety of the City of New Haven met regular session in the Council Chambers in the City Administration Building on the 6th of April 2021 at the hour of 9:00 a.m.

The meeting was called to order by Steve McMichael who presided. On checking the roll, the following members were shown to be present or absent as follows:

Present: Rob Gutierrez and Steve McMichael

Absent: Bob Byrd

The claim registers for payroll and vendor checks written since the last regularly scheduled meeting were presented to the Board and signed by the Board. Vendor checks are dated and will be mailed out on April 7, 2021.

The Title VI Statement

Rob Gutierrez made a motion to approve the minutes of the previous regular meeting. Steve McMichael seconded the motion, and the motion was approved.

Under new business Item A was the approval of CivicPlus Invoice #210847 in the amount of \$5,906.25 for annual contract of HR Portal. Rob Gutierrez made a motion to approve CivicPlus Invoice #210847 in the amount of \$5,906.25 for annual contract of HR Portal. Steve McMichael seconded the motion, and the motion was approved.

Under new business Item B was the approval of CivicPlus Invoice #210845 in the amount of \$5,513.04 for annual contract of City of New Haven website. Rob Gutierrez made a motion to approve CivicPlus Invoice #210845 in the amount of \$5,513.04 for annual contract of City of New Haven website. Steve McMichael seconded the motion, and the motion was approved.

Under new business Item C was the approval of a pay increase for Jennifer Strock, Deputy Clerk, starting at \$45,500.00, effective April 5, 2021. Rob Gutierrez made a motion to approve a pay increase for Jennifer Strock, Deputy Clerk, starting at \$45,500.00, effective April 5, 2021. Steve McMichael seconded the motion, and the motion was approved.

Under new business Item D was the approval of new hire for Hollie Guest, Utility Office Manager, starting at \$45,000.00, effective April 12, 2021. Rob Gutierrez made a motion to approve new hire for Hollie Guest, Utility Office Manager, starting at \$45,000.00, effective April 12, 2021. Steve McMichael seconded the motion, and the motion was approved.

Under new business Item E was the approval of Brightpoint Invoice #002 in the amount of \$42,500.00 for small business economic recovery grants. Rob Gutierrez made a motion to approve Brightpoint Invoice #002 in the amount of \$42,500.00 for small business economic recovery grants. Steve McMichael seconded the motion, and the motion was approved.

Under new business Item F was the approval of Brightpoint Invoice #003 in the amount of \$52,500.00 for small business economic recovery grants. Rob Gutierrez made a motion to approve Brightpoint Invoice #003 in the amount of \$52,500.00 for small business economic recovery grants. Steve McMichael seconded the motion, and the motion was approved.

Under new business Item G i 1 City Engineer Darrin Good asked for approval of VS Engineering Invoice #447401 in the amount of \$500.00 for consultation for Woodmere Drive (CC-2021-01). Rob Gutierrez made a motion to approve VS Engineering Invoice #447401 in the amount of \$500.00 for

consultation for Woodmere Drive (CC-2021-01). Steve McMichael seconded the motion, and the motion was approved.

Under new business Item G i 2 City Engineer Darrin Good asked for approval of VS Engineering Invoice #441602 in the amount of \$9,100.00 for work on the New Haven Pavement Maintenance Improvement Plan. Rob Gutierrez made a motion to approve VS Engineering Invoice #441602 in the amount of \$9,100.00 for work on the New Haven Pavement Maintenance Improvement Plan. Steve McMichael seconded the motion, and the motion was approved.

Under new business Item H City Engineer Darrin Good asked for acceptance of bid recommendation, signature to proceed, and signature on contract. The following bids were presented:

	E&B Paving	Wayne Asphalt	Brooks Construction	API
Lincoln Hwy	\$ 776,303.11	\$ 662,413.56	\$ 673,883.75	\$ 635,226.75
Green Rd Ph. 2	\$ <u>682,618.86</u>	\$ <u>554,867.60</u>	\$ <u>616,589.00</u>	\$ <u>561,100.00</u>
FINAL PRICE	\$1,458,921.97	\$1,217,281.16	\$1,290,472.75	\$1,196,326.75

Rob Gutierrez made a motion to approve the lowest bid from API in the amount of \$1,196,326.75 for Green Road Phase II and Lincoln Highway Improvements (CC-2020-01), signature to proceed, and signature on a contract with API. Steve McMichael seconded the motion, and the motion was approved.

Under new business Item I City Engineer Darrin Good discussed a fee structure for approving sanitary sewer extensions. The sanitary sewer extensions will be done in house by Engineer Good. Rob Gutierrez made a motion to table the item discussion of fee structure for approving sanitary sewer extensions. Steve McMichael seconded the motion, and the motion was approved.

Under new business Item K was approval of Thrasher Buschmann & Voelkel, PC Invoice #117187 in the amount of \$3,166.13 for legal services for Fire Territory. The City of New Haven will invoice the other entities involved for their portion of the bill. Rob Gutierrez made a motion to approve Thrasher Buschmann & Voelkel, PC Invoice #117187 in the amount of \$3,166.13 for legal services for Fire Territory. Steve McMichael seconded the motion, and the motion was approved.

Under new business Item L Deputy Chief of Police Corey Smith asked for approval of a pay increase for Rachel Eytalis-Mains, full-time dispatcher, starting at \$46,770.00, effective April 5, 2021. Rob Gutierrez made a motion to approve a pay increase for Rachel Eytalis-Mains, full-time dispatcher, starting at \$46,770.00, effective April 5, 2021. Steve McMichael seconded the motion, and the motion was approved.

Under new business Item M was discussion of application process for speed bumps installed within the City of New Haven. Association boards and school districts can submit requests to install for non-snow months. Those requests can be sent to Superintendent of Public Works Dave Jones.

Rob Gutierrez made a motion to adjourn the meeting. Steve McMichael seconded the motion, and the meeting was adjourned.

Steve McMichael
Presiding Officer

Natalie Strock
Clerk-Treasurer