

March 1, 2022

A REGULAR MEETING OF THE BOARD OF  
PUBLIC WORKS AND SAFETY OF THE CITY OF NEW HAVEN, INDIANA

The Board of Public Works and Safety of the City of New Haven met regular session in the Council Chambers in the City Administration Building on the 1<sup>st</sup> of March 2022 at the hour of 9:00 a.m.

The meeting was called to order by Steve McMichael who presided. On checking the roll, the following members were shown to be present or absent as follows:

Present: Bob Byrd, and Steve McMichael

Absent: Rob Gutierrez

The claim registers for payroll and vendor checks written since the last regularly scheduled meeting were presented to the Board and signed by the Board. Vendor checks are dated and will be mailed out on March 2<sup>nd</sup>, 2022.

The Title VI Statement

Bob Byrd made a motion to approve the minutes of the previous regular meeting. Steve McMichael seconded the motion, and the motion was approved.

Under unfinished business Item A was approval of Norfolk Southern Agreements for right of way. No update to report currently. No action was taken.

Under unfinished business Item B was approval of CivicPlus Invoice #220749 in the amount of \$14,700.01 for 10 Annual licenses and 1 Unlimited Annual license. Superintendent Dave Jones stated the app was used by very few individuals. Bob Byrd asked that Superintendent Jones investigate how much 1, 2, or 3 licenses would be. Superintendent Jones stated that he will get a new quote for a smaller number of licenses and bring back to the board. No additional action was taken.

Under new business Item A was approval of Andrews Technology Invoice #NHAV113 in the amount of \$12,946.00 for NOVAtime Time & Attendance System contract. Bob Byrd made a motion to approve Andrews Technology Invoice #NHAV113 in the amount of \$12,946.00 for NOVAtime Time & Attendance System contract. Steve McMichael seconded the motion, and the motion was approved.

Under new business Item B was approval of new hire, Stacy Pruser, Deputy Clerk, starting at \$45,213.98, effective March 14, 2022. Bob Byrd made a motion to approve new hire, Stacy Pruser, Deputy Clerk, starting at \$45,213.98, effective March 14, 2022. Steve McMichael seconded the motion, and the motion was approved.

Under new business Item C was approval of purchase of a vehicle in the amount of \$38,916.25 from Tom Kelly Ford with ITB #4416 through the City of Fort Wayne. Bob Byrd made a motion to approve purchase of a vehicle in the amount of \$38,916.25 from Tom Kelly Ford with ITB #4416 through the City of Fort Wayne. Steve McMichael seconded the motion, and the motion was approved.

Under new business Item D was approval of Sturtz Public Contract in the amount of not to exceed \$30,000.00 for Grant Administration Services and \$5,000.00 for Labor Standards Services for Meadowbrook Trail Project. Bob Byrd made a motion to approve Sturtz Public Contract in the amount of not to exceed \$30,000.00 for Grant Administration Services and \$5,000.00 for Labor

Standards Services for Meadowbrook Trail Project. Steve McMichael seconded the motion, and the motion was approved.

Under new business Item E was approval of INDOT Change Order #5 in the amount of \$39,132.42 for Railroad at grade items for removal and signal work for Landin Road Project Phase I (Des #1901812). Bob Byrd made a motion to approve INDOT Change Order #5 in the amount of \$39,132.42 for Railroad at grade items for removal and signal work for Landin Road Project Phase I (Des #1901812). Steve McMichael seconded the motion, and the motion was approved.

Under new business Item F was Notice of Award for Woodmere Drive Reconstruction Project (CC-2021-01). The following bids were:

	Brooks Construction Company, Inc.	API Construction Corp.
base	\$1,286,969.00	\$1,134,200.00
Alt #1	\$ 220,895.00	\$ 252,895.00
Alt #2	<u>\$ 107,970.00</u>	<u>\$ 120,700.00</u>
	\$1,615,834.00	\$1,507,795.00

Bob Byrd made a motion to approve Notice of Award to API Construction Corp. for \$1,507,795.00. Steve McMichael seconded the motion, and the motion was approved.

Under new business Item G was approval of Contract Agreement for Woodmere Drive Reconstruction Project (CC-2021-01). Bob Byrd made a motion to approve the contract agreement for Woodmere Drive Reconstruction Project (CC-2021-01) with API. Steve McMichael seconded the motion, and the motion was approved.

Under new business Item H was approval of Notice to Proceed for Woodmere Drive Reconstruction Project (CC-2021-01). Bob Byrd made a motion to approve the Notice to Proceed for Woodmere Drive Reconstruction Project (CC-2021-01) with API. Steve McMichael seconded the motion, and the motion was approved.

Under new business Item I was approval of bids for Landin Road sidewalk project. The following bids were:

Garcia Concrete Cons., Inc.	API Construction Corp.	Brooks Construction Company, Inc.
\$38,110.00	\$50,985.00	\$85,924.00

Bob Byrd made a motion to approve Garcia Concrete Cons., Inc in the amount of \$38,110.00 for the Landin Road sidewalk project. Steve McMichael seconded the motion, and the motion was approved.

Under new business Item J was the approval of increase of Trainfo estimate #1121. Bob Byrd made a motion to table Item J. Steve McMichael seconded the motion, and the motion was approved.

Under new business Item K was the approval of increase of Shambaugh estimate by \$11,039.00 for signs and work to go with Trainfo software. Bob Byrd made a motion to approve the increase of Shambaugh estimate by \$11,039.00 for signs and work to go with Trainfo software. Steve McMichael seconded the motion, and the motion was approved.

Under new business Item L was discussion about 3R Phase I property owner situation. The homeowner at 1003 Main Street wrote to the board about recently purchasing the home and unaware of the 3R lateral program. The homeowner asked for relief from the penalty amount (\$52.65/month) till they could find someone to fix it. Bob Byrd made a motion to approve relief from the penalty

amount on 3 billing cycles (\$52.65/month) and proof that a contract is signed with a contractor. Steve McMichael seconded the motion, and the motion was approved.

Under new business Item N was approval of purchase of 2 vehicles in the amount of \$64,900.00 from Tom Kelly Ford with ITB #4416 through the City of Fort Wayne. Bob Byrd made a motion to approve purchase of 2 vehicles in the amount of \$64,900.00 from Tom Kelly Ford with ITB #4416 through the City of Fort Wayne. Steve McMichael seconded the motion, and the motion was approved.

Under new business Item O was approval of the purchase of “Lex”, K9 Officer from F.M. K9 in the amount of \$6,900.00 for K9 Unit. Bob Byrd made a motion to approve the purchase of “Lex”, K9 Officer from F.M. K9 in the amount of \$6,900.00 for K9 Unit. Steve McMichael seconded the motion, and the motion was approved.

Under new business Item P was approval of Midwest Tile and Concrete Products, Inc. Invoice #162384 in the amount of \$6,830.14 for parts for the Sherbrook Drive Project. Due to supply issues, Superintendent Dave Jones purchased items for the Sherbrook Drive Project. Bob Byrd made a motion to approve Midwest Tile and Concrete Products, Inc. Invoice #162384 in the amount of \$6,830.14 for parts for the Sherbrook Drive Project. Steve McMichael seconded the motion, and the motion was approved.

Under new business Item Q was approval of Commonwealth Invoice #51620 in the amount of \$5,000.00 for 2<sup>nd</sup> half of Water Utility Risk Resilience Assessment and Emergency Response Plan. Bob Byrd made a motion to approve Commonwealth Invoice #51620 in the amount of \$5,000.00 for 2<sup>nd</sup> half of Water Utility Risk Resilience Assessment and Emergency Response Plan. Steve McMichael seconded the motion, and the motion was approved.

Under any further business that might come before the board, Superintendent of Public Works Dave Jones discussed the Solar Array Project. Internally, there is a conversation still going on if it will be efficient on cost as the bids came in higher than expected.

Clerk Treasurer Natalie Strock asked the board to amend the agenda. Steve McMichael made a motion to amend the agenda. Bob Byrd seconded the motion, and the motion was approved.

The item Verizon Billing for the City was added to the agenda.

New Haven is in need of raising the highest number of lines to 90 lines from 81 lines. Currently the lines are not being used but they will be in the future. No additional costs will take place at this time. Steve McMichael made a motion to approve the change of lines with Verizon on the City contract. Bob Byrd seconded the motion, and the motion was approved.

Bob Byrd made a motion to adjourn the meeting. Steve McMichael seconded the motion, and the meeting was adjourned.

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Steve McMichael  
Presiding Officer

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Natalie Strock  
Clerk-Treasurer