

## **MINUTES OF A REGULAR SESSION OF THE EAST CENTRAL FIRE/EMS GOVERNING BODY**

The regular meeting of the East Central Fire & EMS Protection Territory Board was called to order on February 23, 2022 at 6:18 pm by Chair Joe Kelsey

Members Present: Bob Byrd, Steve Ottenweller, Joe Kelsey, Mark Bradtmueller via phone

Members Absent: Jeff Abbot, Brian Yoh, Steve McMichael

### **Previous Meeting Minutes**

Bob Byrd made a motion to approve the minutes from the January 5 special meeting. Steve Ottenweller seconded the motion, and the motion was approved.

Ayes: Bob Byrd, Steve Ottenweller, Mark Bradtmueller, Joe Kelsey

Nays: None

Absent: Jeff Abbot, Brian Yoh, Steve McMichael

### **Approval of Claims (Expenses/Payments)**

The following Claims were approved.

2/1 Payroll for \$94,315.39

Bob Byrd made a motion to approve the claim for \$94,315.39. Steve Ottenweller seconded the motion, and the motion was approved.

Ayes: Bob Byrd, Steve Ottenweller, Mark Bradtmueller, Joe Kelsey

Nays: None

Absent: Jeff Abbot, Brian Yoh, Steve McMichael

2/15 Payroll for \$121,909.53

Bob Byrd made a motion to approve the claim for \$121,909.39. Steve Ottenweller seconded the motion, and the motion was approved.

Ayes: Bob Byrd, Steve Ottenweller, Mark Bradtmueller, Joe Kelsey

Nays: None

Absent: Jeff Abbot, Brian Yoh, Steve McMichael

Utilities bills for \$4,762.69

Bob Byrd made a motion to approve the claim for \$4,762.69. Steve Ottenweller seconded the motion, and the motion was approved.

Ayes: Bob Byrd, Steve Ottenweller, Mark Bradtmueller, Joe Kelsey  
Nays: None  
Absent: Jeff Abbot, Brian Yoh, Steve McMichael

Misc bills for \$56,318.33

Bob Byrd made a motion to approve the claim for \$56,318.33. Steve Ottenweller seconded the motion, and the motion was approved.

Ayes: Bob Byrd, Steve Ottenweller, Mark Bradtmueller, Joe Kelsey  
Nays: None  
Absent: Jeff Abbot, Brian Yoh, Steve McMichael

### **Updated on the Hiring Process**

The addition of 2 more staff members is waiting on PERF approval.

There is 1 outstanding position on hold. There is a hold on this position to ensure there is enough money in the Budget.

### **EMS Run Statistics for January**

See attached report 1.

Total EMS runs for January was 368.

### **Fire Run Statistics for January**

See attached reports 2 for Fire Runs within the Territory.

See attached reports 3 for Fire Runs for mutual aid.

### **Utilities for Station 4**

Right now the Territory shares utilities with the City of Woodburn for Station 4.

Josh wants to work the City of Woodburn to fairly and equably split the utility bills.

This will take some time to measure demand and cost structure.

### **Request for Approval of Engine 11 Emergency Repair**

See attachment 4 for the estimate quote for the repair of Engine 11.

Josh wants to wait on the repairs to make sure we have money in the Budget and to repairs are needed. He may seek a second opinion on the estimate.

### **Adjourning the Meeting**

Joe Kelsey made a motion to adjourn the meeting. Steve Ottenweller seconded the motion, and the motion was approved.

Ayes: Bob Byrd, Steve Ottenweller, Mark Bradtmueller, Joe Kelsey

Nays: None

Absent: Jeff Abbot, Brian Yoh, Steve McMichael

The next regular scheduled meeting is March 23 at 6 pm at New Haven City Hall.

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Steve Ottenweller  
Secretary