

Attendance: Leon Davis, Tonya Faupel, Teresa Hatten, Mike Clendenen, Sarah Miller, Shelia Berning, Steve Harrants

PARK BOARD MEETING

Minutes

Monday, February 7, 2022

6:00 P.M.

Location: **New Haven Community Center**

Call to Order

Leon Davis called the meeting to order at 6:00pm.

A. Please Silence Cell Phones, Pagers, and Electronic Devices

B. Pledge of Allegiance

Approval of Minutes

- Tonya Faupel made a motion to approve the January 3, 2022, minutes. Teresa Hatten seconded. Motion carried.

Approval of Claims

- Tonya Faupel presented the 2/7/2022 claims as follows:

Monthly Claims:	\$	29,794.05
Payroll 1/5	\$	22,107.20
Payroll 1/18	\$	32,542.69
Payroll 1/31	\$	22,687.69
Utilities:	\$	633.62
Utilities:	\$	4,275.61
Utilities/Prepays	\$	<u>2,249.60</u>
Grand total of Claims:	\$	114,290.46

Mike Clendenen commented that there are no unusual claims this month that require explanation. Tonya made a motion to approve the claims. Teresa seconded. Motion carried.

UNFINISHED BUSINESS:

- None

NEW BUSINESS:

Mike stated that the City of New Haven adopted a new employee handbook on January 1, 2022. He recommended that the Park Board adopts it as well. Steve Harrants agreed. Teresa made a motion to accept the recommendation. Tonya seconded. Motion carried.

SUPERINTENDENT'S REPORT:

- Mike noted that the city offices were closed on Wednesday and Thursday last week due to snow. He asked that Parks maintenance be paid time and a half for those days because Mike had asked them to work to keep things open. Tonya made a motion to approve the request. Teresa seconded. Motion carried.
- Mike announced that the 1999 pickup truck needs about \$2,500 in repairs. Discussed options. Leon will follow up with Nick Goranson.
- Mike proposed hiring Sarah Nichter, a Fort Wayne Parks retiree, to work on fund raising for Marylands Farm Park. Sarah raised funds for Promenade Park in Fort Wayne. She would charge

\$100/hour to put together a fund-raising plan. The first phase would cost approximately \$2,400 and be paid for from Fund 23 and Marylands Farm Park Donation Fund. Each step would be evaluated to see if using her services remain economically feasible.

- Mike will present a more comprehensive financial picture of the state of the Parks at a future meeting.
- Mike said that he is healing from knee surgery and will continue this week working half days. He will work full days next week.

OFFICE MANAGER'S REPORT:

- Shelia Berning presented the following Resolutions:

1. \$25.00 Marylands Farm Park Donation by Christine Smith
2. \$300.00 Senior Lunch Sponsorship by Anthem.

Teresa made a motion to accept these Resolutions. Tonya seconded. Motion carried.

BOARD COMMENTS:

- None

ADJOURNMENT

- Meeting adjourned at 6:16pm

Attested by: _____ Signed by: _____