

MINUTES OF A REGULAR SESSION OF THE EAST CENTRAL FIRE/EMS GOVERNING BODY

The regular meeting of the East Central Fire & EMS Protection Territory Board was called to order on January 26, 2022 at 6 pm by Vice-Chair Mark Bradtmueller

Members Present: Jeff Abbott, Bob Byrd, Steve Ottenweller, Steve McMichael, Brian Yoh

Members Absent: Joe Kelsey

Previous Meeting Minutes

Jeff Abbott made a motion to approve the minutes from the January 5 special meeting. Mark Bradtmueller seconded the motion, and the motion was approved.

Ayes: Bob Byrd, Steve Ottenweller, Mark Bradtmueller, Jeff Abbot, Brian Yoh, Steve McMichael

Nays: None

Absent: Joe Kelsey

Approval of Claims (Expenses/Payments)

The Board will approve Claims once a month, at every regularly scheduled meeting. The Claims presented to the Board have been already been reviewed and approved by the East Central Fire & EMS Protection Territory management. The Claims will be reviewed and signed by all Board members present at the meeting. The approval process needs a majority of members to be present to approve the Claims.

A suggestion was made the Claims and Board arrive 5-7 minutes early so the review and signing process can be completed before the actual start of the meeting.

Updated on the Hiring Process

See attached the latest update on the hiring process.

Josh requested the Board affirm the hiring of Ryan Zehring and Ron Johnson with a start date of January 30.

Steve McMichael made a motion to affirm the hiring of Ryan Zehring and Ron Johnson with a start date of January 30. The motion was seconded by Jeff Abbot, and the motion was approved.

Ayes: Bob Byrd, Steve Ottenweller, Mark Bradtmueller, Jeff Abbot, Brian Yoh, Steve McMichael
Nays: None
Absent: Joe Kelsey

Josh requested the Board affirm the hiring of Michael Schmidt, Kyle Wegman, and Zach Thiele with a start date of March 1 for the Michael and Kyle and March 14 for Zach.

Steve McMichael made a motion to affirm the hiring of Michael Schmidt, Kyle Wegman, and Zach Thiele with a start date of March 1 Michael and Kyle and March 14 for Zach. The motion was seconded by Jeff Abbot, and the motion was approved.

Ayes: Bob Byrd, Steve Ottenweller, Mark Bradtmueller, Jeff Abbot, Brian Yoh, Steve McMichael
Nays: None
Absent: Joe Kelsey

Josh requested the affirmation of conditional offers to Gus Wyss and Anthony Crossgrove pending passing the PERF process.

Steve Ottenweller made a motion to affirm the conditional offers to Gus Wyss and Anthony Crossgrove pending passing the PERF process. Bob Boyd seconded the motion, and the motion was approved.

Ayes: Bob Byrd, Steve Ottenweller, Mark Bradtmueller, Jeff Abbot, Brian Yoh, Steve McMichael
Nays: None
Absent: Joe Kelsey

The Board discussed giving the Chief, Josh Hale, the authority to have potential employees go through the PERF process and receive confirmation of passing PERF before seeking affirmation for employment from the Board. The Board is giving Josh this authority for the next 9 potential candidates.

Steve McMichael made the motion to give Josh the authority to do this. The motion was seconded by Steve Ottenweller, and the motion was approved.

Ayes: Bob Byrd, Steve Ottenweller, Mark Bradtmueller, Jeff Abbot, Brian Yoh, Steve McMichael

Nays: None
Absent: Joe Kelsey

Going Forward, the Board wants to affirm only those people who have passed the PERF process and have an official start date.

Part Time Staff Hiring Process

See attached list.

On a going forward basis, the Board does not have to affirm the staffing of part-time employees. The East Central Fire & EMS Protection Territory management will have the authority to hire and dismiss part-time employees without Board approval.

Steve Ottenweller made the motion to give management control of hiring and dismissing of part-time employees. Jeff Abbot seconded the motion, and the motion was approved.

Ayes: Bob Byrd, Steve Ottenweller, Mark Bradtmueller, Jeff Abbot,
Brian Yoh, Steve McMichael
Nays: None
Absent: Joe Kelsey

Meeting Expectations

See attached the list of items to be reviewed/discussed at every regular scheduled Board meeting.

Processing Claims has been previously discussed.

Relative to reports, the Board would like to receive the reports that had been previously produced by the New Haven Fire Department, as a starting point.

Steve McMichael suggested the Board receive soft copies of the reports 2-4 days before the regular scheduled Board meeting to give the Board members time to review the reports before the meeting.

Mark Bradtmueller made a motion to receive the reports that were being produced by the New Haven Fire Department as a starting point and receive soft copies of the reports 2-4 days before the regular scheduled Board meeting. Motion seconded by Bob Byrd, and the motion was approved.

Ayes: Bob Byrd, Steve Ottenweller, Mark Bradtmueller, Jeff Abbot,
Brian Yoh, Steve McMichael
Nays: None
Absent: Joe Kelsey

Adjourning the Meeting

Mark Bradtmueller made a motion to adjourn the meeting. Jeff Abbott seconded the motion, and the motion was approved.

Ayes: Bob Byrd, Steve Ottenweller, Mark Bradtmueller, Jeff Abbot,
Brian Yoh, Steve McMichael

Nays: None

Absent: Joe Kelsey

The next regular scheduled meeting is February 23 at 6 pm at New Haven City Hall.

Steve Ottenweller
Secretary