

# **BILL FRITCHA MEMORIAL AWARD**

## **About the Award**

New Haven has a long and proud tradition of volunteer service. Now more than ever, volunteers are renewing their commitment to help others and make new connections that bring us closer together as families, neighbors and communities.

Recognizing and honoring volunteers sets a standard of service, encourages a sustained commitment to civic participation, and inspires others to make service a part of their lives. The Bill Fritcha Memorial Award recognizes individuals who have achieved a certain standard – measured by the number of hours of service over a 12 month period, or cumulative hours based over the course of a lifetime.

The Bill Fritcha Memorial Award was established in 2011 to recognize the valuable contributions volunteers are making in our communities and encourage more people to serve. Mayor Terry McDonald created the Bill Fritcha Memorial Award as a way to thank and honor individuals by their demonstrated commitment and example; and to inspire others to engage in volunteer service.

## **Criteria**

There are three basic considerations:

1. Civic engagement
2. Service to the community with humility
3. Acts of kindness unknown to most

## **Selection Committee**

1. The Selection Committee shall review all nominations received and will review levels of civic engagement, service to the community with humility; and acts of kindness unknown to most. Is there anything outstanding or unique about the nominee and his or her character?
2. The Selection Committee will review the impact on the community. Public service is about serving people and communities. Has the nominee addressed important issues facing New Haven? Has the nominee made a measurable impact?

## **Nomination Process**

This award is made through nominations. The nomination process shall consist of a letter of endorsement for the nominee. The letter will need to include:

1. Relationship to the nominee;
2. Civic engagement – list examples of service to the New Haven community with humility; and
3. What impact have their volunteer efforts made in New Haven (list specific examples)
4. Examples of acts of kindness that are unknown to most (be specific)

## **Deadline for Submissions**

All letters of endorsement for nominee submissions *must be received by 12:00 noon on February 28<sup>th</sup>* of each year for consideration.

## **Contact Information**

For questions, please contact the Mayor's Office at (260) 748-7072.

## **Nomination Form**

1. Request a Nomination Form by contacting the Mayor's Office at 748-7070.
2. Forward an email requesting a form to Deb-Anne Smith in the Mayor's Office at [dsmith@newhaven.in.gov](mailto:dsmith@newhaven.in.gov).
3. Visit City Hall and pick up an Application in the Mayor's Office (2<sup>nd</sup> floor).
4. Download the Nomination Form by visiting our website at [www.newhaven.in.gov](http://www.newhaven.in.gov).

# NOMINATION FORM

Your Name: \_\_\_\_\_

Contact Number: ( ) \_\_\_\_\_

## NOMINEE

Name of Nominee: \_\_\_\_\_

Home Address: \_\_\_\_\_

Home Number: ( ) \_\_\_\_\_

Cell Number: ( ) \_\_\_\_\_

## Relationship

What is your relationship to the Nominee?

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## Civic Engagement

List examples of service with humility to the New Haven community.

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## Community Impact

What impact has their volunteer efforts made in New Haven? (list specific examples)

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## Acts of Kindness

List examples of acts of kindness that are unknown to most. (Please be specific)

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