

November 15, 2018

MINUTES OF A REGULAR SESSION OF THE
NEW HAVEN/ADAMS TOWNSHIP FIRE/EMS GOVERNING BODY

The regular meeting of the New Haven/Adams Township Fire/ Emergency Medical Services Governing Body was called to order on November 15, 2018 at 7:00 p.m. by Brian Yoh who presided.

Present: Terry Werling, Bob Byrd, Brian Yoh

Absent: Terry McDonald, Rick Kaylor

Title VI Statement

Terry Werling made a motion to approve the regular meeting minutes of the October 18, 2018 meeting. Bob Byrd seconded the motion and the motion was approved.

First item on the agenda was the Oath of Office. Clerk Treasurer Brenda Adams swore in newly hired Josiah Clark-Paramedic /Firefighter, Jeremy Biggs-Firefighter/Paramedic, Jonathan Newman-Firefighter/EMT, Doug Call Division- Chief of EMS. Randy Linker was sworn in for District Chief/EMT. Family and friends filled the Council Chambers to witness the Oath.

Next Chief Hale asked the Governing Body to approve the agreement for EMS service with the Emergency 45 Volunteer Association. The term of the agreement is from January 1, 2018 and ending December 31, 2018. In consideration of EMS Services, the Governing Body agrees to reimburse the Association personnel for uniforms, meals and vehicle allowances. The reimbursement sum will be \$20,000.00 for expense reimbursement and \$5,000 for volunteer gas and clothing, payable in a single payment by November 1st. Also, the Governing Body shall pay the base sum of \$200.00 to each Volunteer Association member in good standing as certified by the Volunteer Board per the year end Volunteer Compensation report given to the Governing Board. The Governing Board has budgeted \$5,000.00 for this purpose, any balance of the budgeted amount may at the pleasure of the Governing Board be used for the needs within the budget as identified by the Director of EMS or if no needs, the Governing Board may direct that any balance be equally distributed to full members in good standing by the Volunteer Board. Bob Byrd made a motion to approve the contract for EMS service with the Emergency 45 Volunteer Association for the year of 2018 as presented. Terry Werling seconded the motion and the motion was approved.

Next Chief Hale asked the Governing Body to approve the agreement for Fire protection with the New Haven Adams Township Fire Department Inc. The term of the agreement is from January 1, 2019 and ending December 31, 2019. In consideration for Fire protection, the Governing Board agrees to pay the Department the sum of \$77,786 payable in the sum of \$19,466.50 each on February 1, 2019, May 1, 2019, August 1, 2019 and November 1, 2019 which will be applied by the Department as compensation for personnel based on the point system as provided to the Governing Board. The Governing Board shall pay the Department for clothing and gasoline allowance, the base sum of \$200.00 per full member in good standing as certified by the Volunteer Board per the year end Volunteer compensation report given to the Governing Board. The Governing Board has budgeted \$15,000.00 for this purpose, any balance of the budgeted amount may at the pleasure of the Governing Board be used for the needs within the budget as identified by the Fire Chief or if there are no needs, the Governing Board may direct that any balance be equally distributed to full members in good standing by the Volunteer Board. The \$15,000.00 will be paid to the Department in the above listed installments of \$3,750.00 each. The Governing Board agrees to pay the Department for Assistant Chief compensation of \$5,559.00 in the above installment of \$1,389.75 each. Terry Werling made a motion to approve the contract for fire protection with the New Haven Adams Township fire Department Inc. for the year of 2019. Bob Byrd seconded the motion and the motion was approved.

Next item on the agenda, approval of tower lease was tabled.

Next item presented by Chief Hale was the approval for Firefighter physicals. Chief Hale said with the national statistics concerning 89 Firefighters who died while on duty he would like to have the Governing Body approve physicals for the career staff, Fire and EMS. Each physical could cost up to \$526 per employee. The Board would like to see Shawna Gunder take the physical since she is called to duty also. Bob Byrd made a motion to approve the recommendation of Chief Hale, to have all Fire/EMS and Shawna Gunder take the physical. Terry Werling seconded the motion and the motion was approved.

Next on the agenda, Chief Hale requested to purchase new turnout pants, coats and helmets at the total cost of \$7,676.64 for the 3 new hires. The Clerk Treasurer will transfer the funds. Terry Werling made a motion for the Department to buy the Fire Gear as requested by Chief Hale. Bob Byrd seconded the motion and the motion was approved.

Items G, discussion of leftover gas/clothing allowance and H, approval of Volunteer Assistant Chiefs was tabled.

Next item discussed was the purchase of fire hose. Chief Hale told the Board over the last 2 years they have tried to update and replace equipment that is necessary as well as try to plan and prepare for the future. He said knowing Adams Township committed to the purchase of a truck, and the City Cum Fire Fund helped to purchase new fire gear, they approached Jefferson Township to assist in the purchase of fire hose. Jefferson Township has given us \$25,000.00 towards the purchase. District Chief Mark Hoepfner completed an inventory and we can replace all hose at a cost of approximately \$39,000.00. With this purchase the Department would be able to standardize hose on all apparatus, the same colors, configurations, and pump pressures. District Chief Hoepfner has put a lot of time and effort in this project. Chief Hale asked the Board to approve an expenditure of \$15,000.00 from the Fire Cum Fund. With this money and the \$25,000.00 donation from Jefferson Twp., he would like a total to buy the equipment not to exceed \$40,000.00. Terry Werling said he appreciated all the coordination and effort, and this will keep us up to par. Bob Byrd made a motion to use the \$15,000.00 in the Fire Cum Fund and the \$25,000 donation from Jefferson Twp., for a total of \$40,000.00 to be spent on fire hose. Terry Werling seconded the motion and the motion was approved.

Chief Hale gave the Board an update on the air packs. We will be working with the grant writers to make sure we do things correctly and probably start the bid process in January 2019.

The Board was given the monthly reports for Stations #1, #2 and #3. Assistant Chief Tom Vachon of Station #1, Captain Mike Walker of Station #2 and Captain James Williams of Station #3 gave the monthly stats to the Board. Chief Hale gave the October 2018 district report and run breakdown. Bob Byrd asked about the financials concerning the EMS billings. Josh will have this information next meeting. Chief Hale updated the Board on the policies of mutual aid. He said it is easier to send them back then to call for someone when they are really needed. We give others mutual aid also.

Bob Byrd made a motion to adjourn the meeting. Terry Werling seconded the motion and the motion was approved.


Brenda Adams, Clerk Treasurer