

November 21, 2017

A REGULAR MEETING OF THE BOARD OF
PUBLIC WORKS AND SAFETY OF THE CITY OF NEW HAVEN, INDIANA

The Board of Public Works and Safety of the City of New Haven met in the Council Chambers in the City Administration Building on the 21st of November 2017 at the hour of 9:30 a.m.

The meeting was called to order by Terry McDonald who presided. On checking the roll the following members were shown to be present or absent as follows:

Present: Terry McDonald, Wayne Doenges, Mickey Hill
Absent: None

The claim registers for payroll and vendor checks written since the last regularly scheduled meeting were presented to the board and also signed by the board. The vendor checks are dated November 22, 2017 and will be mailed November 22, 2017.

The Title VI Statement

Mickey Hill moved to approve the minutes of the previous meeting as presented. Wayne Doenges seconded the motion and the motion was approved.

Administrative Assistant Shawna Gunder spoke on behalf of Fire Chief Josh Hale and asked for approval to purchase Spillman Mobile AVL Mapping and Site License from the Cumulative Fire Fund in the amount of \$11,416.00. Shawna explained this will improve all aspects of public safety for all of the City of New Haven. It would include tactical placement of vehicles, visual layers and boundaries. This would be for all squad cars, Engine 11, Fire 11, 2nd Command Vehicle, Med Car 45 and any future purchases that would have a laptop with Spillman on it. Wayne Doenges made a motion to approve to purchase Spillman Mobile AVL Mapping and Site License from the Cumulative Fire Fund in the amount of \$11,416.00. Mickey Hill seconded the motion and the motion was approved.

Administrative Assistant Shawna Gunder spoke on behalf of Fire Chief Josh Hale asked for approval to auction, scrap and/or dispose of the following excess and outdated miscellaneous equipment from the Fire Department:

- 5- Walk a Way Ziametic Brackets Model #VH6302SF
- 1-Fol-Da-Tank 6 inch Strainer
- 2-Scott Air Pack 2216WK207297
- 1-MAS Portable Regulator Tester Serial #A-639-R
- 2- 5 Foot 5 Inch Hard Suction Hose
- 3-10 Foot 2 ½ Inch Hard Suction Hose
- 1-2 ½ Inch Hand Held Nozzle
- 1-2 ½ Inch Deck Gun Nozzle
- 1-1 ½ Inch Nozzle 300 GPM SM 30 Select O Matic
- 1-2 ½ Inch Nozzle 1000 GPM SM 100 Select O Matic
- 1-6 Inch Intake valve to Snap Tite
- 1-Portable Deck Gun with (2) 2 ½ Intakes and Nozzle Model 297 Serial #B187
- 1-Electrical Cord Reel Manual with Electric Cord
- 1-IER 1400 Series Power reel with Cord
- 1-MSA Air Bottle MSA Stealth L30
- 1-Floor Jack
- 1-Hand Pump Grease Gun

Mickey Hill made a motion to approve to auction the above listed excess and outdated miscellaneous equipment from the Fire Department. Wayne Doenges seconded the motion and the motion was approved.

Superintendent of Public Works Dave Jones asked for approval for a pay step increase to \$19.72 per hour effective November 15, 2017 for Jon Meyers of the Public Works Department. Wayne Doenges made a motion to approve a pay step increase to \$19.72 per hour effective November 15, 2017 for Jon Meyers of the Public Works Department. Mickey Hill seconded the motion and the motion was approved.

The next item was the discussion of New Haven Water Utility General Rules and Regulations. Superintendent of Public Works Dave Jones said Assistant Director of Engineering Tye Campbell, Utility Office Manager Jill Cain and himself went through the current Rules and Regulations Manual. He said they changed and updated some verbiage and added an Appendix/Fee Schedule on the last page of the Manual and suggested increasing some of the current fees to cover costs, but after speaking with Clerk Treasurer Brenda Adams those fees would be raised on the next water rate increase and Council would have to approve those. After discussion the current and proposed fees are:

APPENDIX/FEE SCHEDULE (Current)

Residential Deposit.....	\$50.00
Commercial/Industrial Deposit.....	A sum equivalent to two (2) months service at proposed service address.
Trip Charge.....	\$10.00/ trip
(A Trip Charge will be charged if an appointment is not cancelled within 24 hours of the appointment.)	
After Hours Trip Charge.....	\$20.00
Meter Testing.....	\$30.00

APPENDIX/FEE SCHEDULE (Proposed Changes)

Residential Deposit.....	\$100.00
Commercial/Industrial Deposit.....	A sum equivalent to two (2) months service at proposed service address.
Trip Charge.....	\$20.00/ trip
(A Trip Charge will be charged if an appointment is not cancelled within 24 hours of the appointment.)	
After Hours Trip Charge.....	\$60.00
Meter Testing.....	\$40.00 Plus Trip Charge

The board would like to see a sewer only adjustment cap placed at \$75.00 for residential and \$100.00 for commercial/industrial customers added to the sewer ordinance. Terry McDonald said the board could rule differently on each sewer adjustment, but they would have to be brought to the board for justification by the customer. Terry McDonald noted the New Haven Water Utility General Rules and Regulations will be brought back to the Board of Works at the December 5, 2017 meeting for approval.

Assistant Director of Engineering Tye Campbell asked for approval of Pay Tab #1 to Hipskind Concrete in the amount \$205,503.30 for the Community Crossings Project, CCMG1-Designation #1601476 and CCMG2-Designation #1604178. Mickey Hill made a motion to approve Pay Tab #1 to Hipskind Concrete in the amount \$205,503.30 for the Community Crossings Project, CCMG1-Designation #1601476 and CCMG2-Designation #1604178. Wayne Doenges seconded the motion and the motion was approved.

Assistant Director of Engineering Tye Campbell asked for approval of invoice #30668 to JPR in the amount of \$627.00 for the Community Crossings Project, CCMG1-Designation #1601476 and CCMG2-Designation #1604178. Wayne Doenges made a motion to approve invoice #30668 to JPR in the amount of \$627.00 for the Community Crossings Project, CCMG1-Designation #1601476 and CCMG2-Designation #1604178. Mickey Hill seconded the motion and the motion was approved.

Under projects Assistant Director of Engineering Tye Campbell explained the Community Crossings Project is progressing along very well.

Superintendent of Public Works Dave Jones gave an update on the rain event from Saturday. Dave said 3.3 inches of rain was received in a four hour period. Multiple streets were flooded and all were related to leaves in the catch basins, which many residents helped out with. There were two basement calls, which we are checking into and a surface drain issue at O’Neal Steel on McConnell Drive. Dave said leaf pickup is still in progress, but quite a few of the trees haven’t dropped their leaves yet and he is hoping they do before snow plowing starts.

Superintendent of Public Works Dave Jones asked for approval to dispose of the following broken miscellaneous City Hall equipment:

- 6- Office Chairs
- 1-End Table
- 1 Drawer Section of a Desk

Wayne Doenges made a motion to approve to dispose of in the trash the above noted broken miscellaneous City Hall equipment. Mickey Hill seconded the motion and the motion was approved.

Mickey Hill made a motion to adjourn the meeting. Wayne Doenges seconded the motion and the meeting was adjourned.

Brenda Adams
Clerk Treasurer

Terry McDonald
Presiding Officer