

November 5, 2018

A REGULAR MEETING OF THE BOARD OF
PUBLIC WORKS AND SAFETY OF THE CITY OF NEW HAVEN, INDIANA

The Board of Public Works and Safety of the City of New Haven met in the Council Chambers in the City Administration Building on the 5th of November 2018 at the hour of 9:30 a.m.

The meeting was called to order by Terry McDonald who presided. On checking the roll, the following members were shown to be present or absent as follows:

Present: Terry McDonald, Wayne Doenges, Mickey Hill
Absent: None

The claim registers for payroll and vendor checks written since the last regularly scheduled meeting were presented to the board and signed by the board. The vendor checks are dated November 7, 2018 and will be mailed November 7, 2018.

The Title VI Statement

Wayne Doenges moved to approve the minutes of the previous meeting as presented. Mickey Hill seconded the motion and the motion was approved.

The first item on the agenda was the approval of a phone system contract with All Star Communications. Planning Director Brian Yoh explained this is for a one-year contract for our phone system and it offers two options. The first option is a Standard Base Program in the amount of \$5,418.57 a year at a pre-pay discount of 5%. The second option is a Premium Base Program in the amount of \$7,465.77 a year at pre-pay discount of 5%. He said the only difference on the Premium is all parts and labor are covered and new features and updates. Terry McDonald said he feels the Premium Base Program would be best to cover any unexpected things that might come up. Wayne Doenges made a motion to approve the Premium Base one-year Program Plan with Allstar Communications in the amount of \$7,465.77. Mickey Hill seconded the motion and the motion was approved.

Utility Office Manager Jill Cain asked for approval of the following annual bad debt write offs for the Utility Department:

10-02028.00	\$38.88 (Waste Water)
Pat Hart	
1803 North Tyland Blvd.	
25-0439.01	\$17.08 (Storm Water)
PK Management Group C/O Prescient	
3613 Thyme Court	
Total	<hr/> \$55.96

Mickey Hill made a motion to approve the above bad debt write offs for the Utility Office in the amount of \$55.96. Wayne Doenges seconded the motion and the motion was approved.

Director of Engineering Keith Schlegel brought to the board a request for Special Event Permit EV-18-14 for Canal Days 2019. The permit application is for Tuesday, June 4th through Sunday, June 8th with the same set up and tear down schedule as last year. Mr. Irv Arnold from the Festival Committee was present and explained they would like to do business as usual for one more Canal Day event in 2019 as it was done in 2018. He said they have spoken with East Allen County Schools and are hoping to be able to use the greenspace once the Middle School is torn down in the future to set up rides. Mickey Hill asked if Canal Days could be paired down and start one day later, so Broadway would not be closed for an additional day. Mr. Arnold said it is something they could look in to, but the contract for next year with the amusement company has already been signed. Terry McDonald said his administration of the Board of Works will only address the 2019 Canal Days and he has told Jon Stauffer not to bring the 2020 Canal Days back as it will be up to the new administration when they take office on January 1, 2020. Terry McDonald commented the idea of using

Lincoln Highway was appreciated, but it will not work because it would close off residents from using their driveways. He said the businesses on Broadway are accessible during Canal Days just not from Broadway. The GIS Department will be making up a map which can be used by businesses on their websites to show the access during Canal Days. Julie Oberley of the Festival Insurance Company spoke and said it could end up being an insurance nightmare to use Lincoln Highway for Canal Days. Terry McDonald said just to be clear, Canal Days 2019 will be June 4th through June 8th with the same restrictions as previously, not to set up until 9:00 a.m. Monday morning and nothing on the street on Sunday, south of Lincoln Highway. The parking lot behind the Moose Lodge is not available for ride setup; if the small grassy area behind the motorcycle shop is necessary to use, we will have to check to see the conditions of it for possible use. Mickey Hill made a motion to approve Special Event Permit EV-18-14 for Canal Days 2019, as noted on the permit application with the above restrictions as noted by Terry McDonald. Wayne Doenges seconded the motion and the motion was approved.

Director of Engineering Keith Schlegel asked for Item D. to be tabled at this time.

Director of Engineering Keith Schlegel asked for approval of Change Order #1 for Wayne Asphalt increasing the contract amount \$125,252.37, for the 2017 Community Crossing Project, CC-2017-01 for a new contract amount of \$875,250.85. Keith explained the increase is due to omissions to driveway grades, creating additional concrete, excavation, work, re-designing driveways and one sump pump drain which needed to be lowered. Terry McDonald said we are perusing other means to get the dollar amount reimbursed and the work was done, and it was not the fault the City of New Haven Engineering Department. Mickey Hill made a motion to approve Change Order #1 for Wayne Asphalt increasing the contract amount for \$125,252.37, for the 2017 Community Crossing Project, CC-2017-01 for a new contract amount of \$875,250.85. Wayne Doenges seconded the motion and the motion was approved.

Director of Engineering Keith Schlegel asked for approval of Pay Tab #6 to Wayne Asphalt in the amount of \$37,374.15 for the 2017 Community Crossing Project, CC-2017-01. Keith explained this invoice is for asphalt, milling and base repair. Wayne Doenges made a motion to approve Pay Tab #6 to Wayne Asphalt in the amount of \$37,374.15 for the 2017 Community Crossing Project, CC-2017-01. Mickey Hill seconded the motion and the motion was approved.

Director of Engineering Keith Schlegel asked for approval of Pay Tab #7 to Wayne Asphalt in the amount of \$93,241.58 for the 2017 Community Crossing Project, CC-2017-01. Keith explained this invoice is for milling, re-profiling and top coat. Mickey Hill made a motion to approve Pay Tab #7 to Wayne Asphalt in the amount of \$93,241.58 for the 2017 Community Crossing Project, CC-2017-01. Wayne Doenges seconded the motion and the motion was approved.

Director of Engineering Keith Schlegel asked for approval of Pay Tab #8 to Wayne Asphalt in the amount of \$20,805.00 for the 2017 Community Crossing Project, CC-2017-01. Keith explained this invoice was for the cost of overruns for the project. Mickey Hill made a motion to approve Pay Tab #8 to Wayne Asphalt in the amount of \$20,805.00 for the 2017 Community Crossing Project, CC-2017-01. Wayne Doenges seconded the motion and the motion was approved.

Director of Engineering Keith Schlegel asked for approval of invoice #18-1427 to A&Z Engineering in the amount of \$8,375.00 for the Meadowbrook Trail Preliminary Study. Keith explained this project is currently in the environmental and preliminary design phase. Mickey Hill made a motion to approve invoice #18-1427 to A&Z Engineering in the amount of \$8,375.00 for the Meadowbrook Trail Preliminary Study. Wayne Doenges seconded the motion and the motion was approved.

Director of Engineering Keith Schlegel asked for approval of invoice #96748 from DLZ in the amount of \$657.50 for stormwater review for Sanko Gosei Technologies. Keith explained this invoice will be paid by the City, and we will in return bill the applicant. Wayne Doenges made a motion to approve invoice #96748 from DLZ in the amount of \$657.50 for stormwater review for Sanko Gosei Technologies. Mickey Hill seconded the motion and the motion was approved.

Director of Engineering Keith Schlegel asked for approval of invoice #18-1413 to A&Z Engineering #18-1413 in the amount of \$33,067.50 for the 2018 Community Crossings 2018 Project, Green Road widening and resurfacing. Keith explained the first set of plans should arrive around Thanksgiving to we can start to review them. Wayne Doenges made a

motion to approve invoice #18-1413 to A&Z Engineering #18-1413 in the amount of \$33,067.50 for the 2018 Community Crossings 2018 Project, Green Road widening and resurfacing. Mickey Hill seconded the motion and the motion was approved.

Under projects Director of Engineering Keith Schlegel explained on the 3R Project we will likely have to change the initially targeted area from Bell Avenue, due to quite a few of the sewers there being clay and our sewers are not in that good of shape. He said we will likely go to Canal Street and Main Street and has given Superintendent of Public Works Dave Jones that directive, so we can keep the project moving.

Under further business Craig Dellinger spoke and asked for approval to work with City of New Haven Engineering and Public Works Department to help in placing the Bulldog statues the New Haven Community Foundation is partnering with local business with. He explained the New Haven Community Foundation is hoping to place large Bulldog statues throughout the community possibly at Jury, Schnelker, and Canal Landing Parks, and City Hall. He said they are having a great response and will detail the project Thursday evening at the Chamber of Commerce Dinner. Terry McDonald made a motion to approve the City of New Haven to work with the New Haven Community Foundation in the placement of the large Bulldogs with the Engineering and Public Works Departments to ensure we don't violate ADA Standards and the right of way. Mickey Hill seconded the motion and the motion was approved.

Mickey Hill made a motion to adjourn the meeting. Wayne Doenges seconded the motion and the meeting was adjourned.

Brenda Adams
Clerk Treasurer

Terry McDonald
Presiding Officer