

October 3, 2017

A REGULAR MEETING OF THE BOARD OF
PUBLIC WORKS AND SAFETY OF THE CITY OF NEW HAVEN, INDIANA

The Board of Public Works and Safety of the City of New Haven met in the Council Chambers in the City Administration Building on the 3rd of October 2017 at the hour of 9:30 a.m.

The meeting was called to order by Terry McDonald who presided. On checking the roll the following members were shown to be present or absent as follows:

Present: Terry McDonald, Wayne Doenges, Mickey Hill

Absent: None

The claim registers for payroll and vendor checks written since the last regularly scheduled meeting were presented to the board and also signed by the board. The vendor checks are dated October 4, 2017 and will be mailed October 4, 2017.

The Title VI Statement

Wayne Doenges moved to approve the minutes of the previous meeting as presented. Mickey Hill seconded the motion and the motion was approved.

Terry McDonald presented to the board a Real Estate Lease Agreement between the City of New Haven and Emanuel Lutheran Church for operation of a Food Bank at 627 High Street in the amount of \$1.00. Terry said the lease would be for 10 years commencing October 3, 2017 through October 3, 2027, with the no changes from the prior agreement. He commented they have made improvements to the building including a new roof on the garage, taken down some brush and foundation work. They do have long term plans, but are not ready to release the information yet. Terry McDonald then made a motion to motion to approve a Real Estate Lease Agreement between the City of New Haven and Emanuel Lutheran Church for operation of a Food Bank at 627 High Street commencing October 3, 2017 through October 3, 2027 in the amount of \$1.00. Wayne Doenges seconded the motion and the motion was approved.

Police Chief Henry McKinnon asked for approval for Officer Amber Woodson to be elevated to Patrolman status effective November 1, 2017 at an annual salary of \$44,335.00. Mickey Hill made a motion to approve for Officer Amber Woodson to be elevated to Patrolman status effective November 1, 2017 at an annual salary of \$44,335.00. Wayne Doenges seconded the motion and the motion was approved.

Police Chief Henry McKinnon asked for approval for Christine Keener as Records Administrator for the Police Department at an annual salary of \$42,770.00, with a start date yet to be determined. Wayne Doenges made a motion to approve Christine Keener as Records Administrator for the Police Department at an annual salary of \$42,770.00. Mickey Hill seconded the motion and the motion was approved.

Police Chief Henry McKinnon presented a rank reduction due to a reduction in wages and an anticipated future promotional process.

Director of Engineering Keith Schlegel asked for approval of invoice #17-1087 to A&Z Engineering in the amount of \$1,736.70 for the Landin Road Water Main Installation. Mickey Hill made a motion to approve invoice #17-1087 to A&Z Engineering in the amount of \$1,736.70 for the Landin Road Water Main Installation. Wayne Doenges seconded the motion and the motion was approved.

Director of Engineering Keith Schlegel asked for approval of invoice #17-1086 to A&Z Engineering in the amount of \$2,919.79 for the Landin Road Improvement Project Designation #1400694. Wayne Doenges made a motion to approve invoice #17-1086 to A&Z Engineering in the amount of \$2,919.79 for the Landin Road Improvement Project Designation #1400694. Mickey Hill seconded the motion and the motion was approved.

Director of Engineering Keith Schlegel asked for approval of invoice #30771 to Wessler Engineering in the amount of \$14,100.00 for the Wastewater Master Plan. Mickey

Hill made a motion to approve invoice #30771 to Wessler Engineering in the amount of \$14,100.00 for the Wastewater Master Plan. Wayne Doenges seconded the motion and the motion was approved.

Director of Engineering Keith Schlegel asked for approval of invoice #30772 to Wessler Engineering in the amount of \$4,100.00 for the Water Master Plan. Wayne Doenges made a motion to approve invoice #30772 to Wessler Engineering in the amount of \$4,100.00 for the Water Master Plan. Mickey Hill seconded the motion and the motion was approved.

Director of Engineering Keith Schlegel asked for approval of invoice #30770 to Wessler Engineering in the amount of \$292.50 for the Long Term Control Plan. Mickey Hill made a motion to approve invoice #30770 to Wessler Engineering in the amount of \$292.50 for the Long Term Control Plan. Wayne Doenges seconded the motion and the motion was approved.

Under projects, Director of Engineering Keith Schlegel explained the City of New Haven was awarded funds for the 2017 Community Crossings Program. He said we were not awarded for the primary project which was Green Road, but we will be doing resurfacing work in the Lakes of Scarborough Addition. We will need to select a consultant for the project and hopefully have it ready to bid as soon as possible in 2018. Keith said the draft of the Water Standards had been received and it looks pretty good. He explained they are going through all of the technical issues and eventually it will be on the website so consultants can have those files, which will make plan review simpler.

Superintendent of Parks Mike Clendenen asked for approval of the release of retainage to Fritch Construction in the amount of \$5,987.78 for work at the Community Center. He said the Park Board approved the claim at their October 2, 2017 meeting. Wayne Doenges made a motion to approve the release of retainage to Fritch Construction in the amount of \$5,987.78 for work at the Community Center. Mickey Hill seconded the motion and the motion was approved.

Wayne Doenges made a motion to adjourn the meeting. Mickey Hill seconded the motion and the meeting was adjourned.

Brenda Adams
Clerk Treasurer

Terry McDonald
Presiding Officer