

June 5, 2018

A REGULAR MEETING OF THE BOARD OF
PUBLIC WORKS AND SAFETY OF THE CITY OF NEW HAVEN, INDIANA

The Board of Public Works and Safety of the City of New Haven met in the Council Chambers in the City Administration Building on the 5th of June 2018 at the hour of 9:30 a.m.

The meeting was called to order by Terry McDonald who presided. On checking the roll the following members were shown to be present or absent as follows:

Present: Terry McDonald, Wayne Doenges
Absent: Mickey Hill

The claim registers for payroll and vendor checks written since the last regularly scheduled meeting were presented to the board and also signed by the board. The vendor checks are dated June 6, 2018 and will be mailed June 6, 2018.

The Title VI Statement

Terry McDonald moved to approve the minutes of the previous meeting as presented. Wayne Doenges seconded the motion and the motion was approved.

Superintendent of Parks Mike Clendenen asked for approval of a Park Bond Claim in the amount of \$8,695.00 to Taylor Distributors. Mike explained this is the final payment for the ice cream machine at Jury Pool and it was approved by the Park Board at their June 2018 meeting. Wayne Doenges made a motion to approve a Park Bond claim in the amount of \$8,695.00 to Taylor Distributors. Terry McDonald seconded the motion and the motion was approved.

Mr. Greg Jacquay of the Trion Tavern asked for approval of Special Event Permit EV-18-11 for the Trion Tavern Car Show which will be held on July 11, 2018. He said there are not any changes to the show or to the layout from last year. The request is to close Main Street west to High Street, Main Street east to Ann Street, Broadway North to Rose Avenue and Broadway South to Lincoln Highway, with the closures starting at 2:00 p.m. the event starting at 6:00 p.m. and ending at 9:00 p.m. on July 11, 2018. Wayne Doenges made a motion to approve Special Event Permit EV-18-11 for the Trion Tavern Car Show on July 11, 2018 as noted on the permit. Terry McDonald seconded the motion and the motion was approved.

Assistant Director of Engineering Tye Campbell asked for approval of Change Order #1 with Wayne Asphalt for the 2017 Community Crossings Project, CC-2017-01. Tye explained the change order increases the contract amount \$2,828.75 for a new contract amount of \$752,827.23 and is due to the relocation of a sump pump drain because of a gas line. Wayne Doenges made a motion to approve Change Order #1 with Wayne Asphalt for the 2017 Community Crossings Project, CC-2017-01, which increase the contract amount \$2,828.75 for a new contract amount of \$752,827.23. Terry McDonald seconded the motion and the motion was approved.

Assistant Director of Engineering Tye Campbell asked for approval of an agreement with DLZ for Landin Road and West Street Railroad Grade Separation Study, LT-2018-01. Tye explained INDOT is putting out a local tracks program which is an 80/20 split and this agreement is for DLZ to do a preliminary study for the project. Terry McDonald said he and Director of Engineering Keith Schlegel have discussed the agreement and they would like to go ahead with Phase I of the study and agreement so the City can make a decision depending on the costs of the project. Chad Salzbrenner of DLZ was present and said Phase I would give the City an idea on the scope and costs of the projects, but reminded the Board the applications are due August 31, 2018 and the bid letting would be in 2022. Wayne Doenges made a motion to approve Phase I of the agreement with DLZ for Landin Road and West Street Railroad Grade Separation Study, LT-2018-01 in the amount of \$16,000.00. Terry McDonald seconded the motion and the motion was approved.

Assistant Director of Engineering Tye Campbell asked for approval of the Notice to Proceed to DLZ Engineering for Landin Road and West Street Railroad Grade Separation

Study, LT-2018-01 Phase I. Terry McDonald made a motion to approve the Notice to Proceed to DLZ Engineering for Landin Road and West Street Railroad Grade Separation Study, LT-2018-01 Phase I. Wayne Doenges seconded the motion and the motion was approved.

Assistant Director of Engineering Tye Campbell asked for approval of invoice #31899 to Wessler Engineering in the amount of \$10,419.85 for the work on the Long Term Control Plan Update, SSIP-2012-03. Terry McDonald made a motion to approve invoice #31899 to Wessler Engineering in the amount of \$10,419.85 for the work on the Long Term Control Plan Update, SSIP-2012-03. Wayne Doenges seconded the motion and the motion was approved.

Assistant Director of Engineering Tye Campbell asked for approval of invoice #13530 to GME Testing in the amount of \$583.48 for the 2016 Community Crossings Project, CC-2016. Tye explained this invoice is for soil testing and concrete beam testing. Wayne Doenges made a motion to approve invoice #13530 to GME Testing in the amount of \$583.46 for the 2016 Community Crossings Project, CC-2016. Terry McDonald seconded the motion and the motion was approved.

Assistant Director of Engineering Tye Campbell asked for approval of invoice #0170080.00-8 to the Etica Group in the amount of \$3,347.50 for the 2017 Community Crossings Project, CC-2017-01. Terry McDonald made a motion to approve invoice #0170080.00-8 to the Etica Group in the amount of \$3,347.50 for the Community Crossings Project, CC-2017-01. Wayne Doenges seconded the motion and the motion was approved.

Assistant Director of Engineering Tye Campbell asked for approval of invoice #13568 to GME Testing in the amount of \$626.20 for the 2016 Community Crossings Project. Tye explained this invoice is for strength test on beams. Wayne Doenges made a motion to approve invoice #13568 to GME Testing the amount of \$626.20 for the 2016 Community Crossings Project. Terry McDonald seconded the motion and the motion was approved.

Assistant Director of Engineering Tye Campbell asked for approval of a Construction Contract with the lowest bidder Crosby Excavating in the amount of \$29,475.00 for the Bremer Road Storm Drainage Improvement Project, SWIP-2018-01. The other bids were received from API Construction for \$38,645.00 and Bercot, Inc. in the amount of \$45,133.00. Terry McDonald made a motion to approve a Construction Contract with the lowest bidder Crosby Excavating in the amount of \$29,475.00 for the Bremer Road Storm Drainage Improvement Project, SWIP-2018-01. Wayne Doenges seconded the motion and the motion was approved.

Assistant Director of Engineering Tye Campbell asked for approval of a Notice to Proceed to Crosby Excavating for the Bremer Road Storm Drainage Project, SWIP-2018-01. Wayne Doenges made a motion to approve a Notice to Proceed to Crosby Excavating for the Bremer Road Storm Drainage Project, SWIP-2018-01. Terry McDonald seconded the motion and the motion was approved.

Assistant Director of Engineering Tye Campbell asked for approval for the hiring of Alex Bourke to fill the position of Engineering Technician for the Engineering Department with a start date of June 11, 2018 at the probationary pay rate of \$45,400.00 annually, with an increase after 90 days to \$48,900.00 annually and after one year's service to \$49,900.00 annually, with the pay increase increments brought to and to be approved by the Board. Wayne Doenges made a motion to approve the hiring of Alex Bourke to the position of Engineering Technician for the Engineering Department with a start date of June 11, 2018 at the probationary pay rate of \$45,400.00 annually, with an increase after 90 days to \$48,900.00 annually and after one year's service to \$49,900.00 with the pay increase increments to be brought to and approved by the board. Terry McDonald seconded the motion and the motion was approved.

Terry McDonald asked for approval of a Professional Services Agreement with Jones Petrie Rafinski in the amount of \$8,000.00 for the Stellar Project for the City of New Haven for Project Phase II at the New Haven Community Center for projects on the outside of the center. Terry McDonald made a motion to approve a Professional Services Agreement with Jones, Petri Rafinski in the amount of \$8,000.00 for the Stellar Project for the City of New Haven for Project Phase II at the New Haven Community Center. Wayne Doenges seconded the motion and the motion was approved.

No Engineering Projects were discussed.

Terry McDonald told the Board a new lease agreement will be coming before them for approval for the 1913 Building with the Chamber of Commerce. Terry McDonald asked Tye Campbell to note the road closing for Canal Days was changed to 9:00 a.m. on Sunday to allow for extra cleanup from the festival. Terry McDonald asked Tye Campbell to have Administrative Assistant Jenna Jensen attend the Board of Works Meetings to take notes for the Engineering Department and if she is unavailable he would like for Tye to attend the meetings.

Wayne Doenges thanked Tye Campbell for the low cut curbs which have been installed in some of new construction areas in New Haven.

Terry McDonald made a motion to adjourn the meeting. Wayne Doenges seconded the motion and the meeting was adjourned.

Brenda Adams
Clerk Treasurer

Terry McDonald
Presiding Officer