

March 5, 2019

A REGULAR MEETING OF THE BOARD OF  
PUBLIC WORKS AND SAFETY OF THE CITY OF NEW HAVEN, INDIANA

The Board of Public Works and Safety of the City of New Haven met in the Council Chambers in the City Administration Building on the 5<sup>th</sup> of March 2019 at the hour of 9:30 a.m.

The meeting was called to order by Terry McDonald who presided. On checking the roll, the following members were shown to be present or absent as follows:

Present: Terry McDonald, Wayne Doenges, Mickey Hill

Absent: None

The claim registers for payroll and vendor checks written since the last regularly scheduled meeting were presented to the board and signed by the board. The vendor checks are dated March 6, 2019 and will be mailed March 6, 2019.

The Title VI Statement

Wayne Doenges moved to approve the minutes of the previous meeting as presented. Mickey Hill seconded the motion and the motion was approved.

Public Works Superintendent Dave Jones brought to the board a sewer adjustment request for 174 West Street in the amount of \$131.83. Dave explained there was a broken pipe in the crawl space and due to the cold temperatures, it took a little while to get fixed. Mickey Hill made a motion to approve a sewer adjustment request for 174 West Street in the amount of \$131.83. Wayne Doenges seconded the motion and the motion was approved.

The next item on the agenda was discussion of the utility bill at 1537 Sherbrook Drive. Superintendent of Public Works Dave Jones explained the owner of this house lives in Indianapolis and purchased the home as an investment. The home has been vacant for a few months but was just sold last week. Dave said the bill in question is in the amount of \$926.31 for 55,300 gallons. Dave said he and Public Works employees went in the house and there was no obvious sign of water damage inside or even outside. The homeowner feels as though someone turned on an outside spigot and one of the neighbors may have turned it off. Terry McDonald commented this is a lot of water for a one-time event and there might have been other causes like a toilet running or something like that. Mickey Hill agreed and said something happened and she would be willing to give half a sewer adjustment for this property. After a brief discussion Mickey Hill made a motion to approve a half refund for sewer adjustment request in the amount of \$220.93 for 1537 Sherbrook Drive. Wayne Doenges seconded the motion and the motion was approved. Terry McDonald asked for the Utility Office to follow up with the new property owner to watch for any large fluctuations in their usage.

The next item on the agenda was the discussion and/or approval of Canal Days tent amendment. Terry McDonald explained Jon Stauffer of the Festival Committee came to him and they would like to setup on Friday, May 31, 2019 to facilitate use by a group celebrating New Haven Middle School in Schnelker Park. The tent on Broadway south between Park Avenue and Lincoln Highway would go up on Monday, June 3, 2019, which is within the current request. The addendum would be for both tents to remain up until Monday, June 10, 2019 until 9:30 a.m. This request to leave the tents up would allow the tent company to charge regular time instead of overtime for their workers to dismantle the tents. Mickey Hill made a motion to approve the addendum for the Canal Days Tents. Terry McDonald said he would require Jon Stauffer to go to each business on Broadway with a letter of the description and reasons for the addendum to the tents on Broadway between Park Avenue and Lincoln Highway. Wayne Doenges made a motion to approve the addendum to the Canal Days tents on Broadway as noted above and for Jon Stauffer to meet with each merchant on Broadway with a letter and description explaining the change. Mickey Hill seconded the motion and the motion was approved.

Fire Chief Josh Hale asked for approval to purchase a 2017 Chevy Tahoe Command Vehicle in the amount of \$27,000.00 from the St. Joseph Township Fire Department for the New Haven Adams Township Fire Department. Terry McDonald made a motion to approve

the purchase a 2017 Chevy Tahoe Command Vehicle with the description provided in the amount of \$27,000.00 from St. Joseph Township Fire Department. Mickey Hill seconded the motion and the motion was approved.

Fire Chief Josh Hale asked for approval to purchase a 2009 Ford F-350 Truck Command Vehicle in the amount of \$24,000.00 from St. Joseph Township Fire Department. Josh explained this will come with a plow, salt spreader and cap for the back. Terry McDonald made a motion to approve to purchase a 2009 Ford F-350 Truck Command Vehicle as described in the documents provided in the amount of \$24,000.00 from St. Joseph Township Fire Department. Mickey Hill seconded the motion and the motion was approved.

Item F. was tabled.

Mickey Hill asked Fire Chief Josh Hale how they are progressing with the baby box. Josh explained the baby box founder is going to ask for a grant to cover the costs, so the project is still moving along. He said there is a family in the New England area who is flooding his inbox with very negative emails. Terry McDonald said he spoke with City Council President Steve McMichael and explained unless they are a taxpayer in the City of New Haven he is not going to listen to those folks. Terry McDonald said he still plans on standing behind it and with what the Board of Works passed on the baby box issue.

Director of Engineering Keith Schlegel brought to the board Special Event Permit #EV-19-01 for opening day parade for the New Haven Girls Softball League. Keith explained the event will take place on May 11, 2019 from 7:45 a.m. to 8:15 a.m. and will have around 150 participants. The route they have requested would be down Broadway to Rose Avenue to Rufus Street and ending at Havenhurst Park. They have provided the Certificate of Insurance for the event. Wayne Doenges made a motion to approve Special Event Permit #EV-19-01 for the opening day parade for the New Haven Girls Softball League on May 11, 2019 with the times and route noted above and on the application. Mickey Hill seconded the motion and the motion was approved.

Director of Engineering Keith Schlegel asked for approval of invoice #96996 to DLZ in the amount of \$1,733.25 for work on the Ryan Road Project. Keith explained they have been reviewing shop drawings for the replacement pumps and controls for the sewage pump station located on Ryan Road. Mickey Hill made a motion to approve invoice #96996 to DLZ in the amount of \$1,733.25 for work on the Ryan Road Project. Wayne Doenges seconded the motion and the motion was approved.

Director of Engineering Keith Schlegel asked for approval of invoice # 96964 to DLZ in the amount of \$1,102.50 for stormwater review at American Anodizing and Multimatic Expansion. Keith explained American Anodizing and Multimatic will be billed for this storm water review. Wayne Doenges made a motion to approve invoice # 96964 to DLZ in the amount of \$1,102.50 for stormwater review at American Anodizing and Multimatic Expansion. Mickey Hill seconded the motion and the motion was approved.

Director of Engineering Keith Schlegel asked for approval of invoice #19-1526 to A&Z Engineering in the amount of \$3,827.51 for the Landin Road Improvement Project, Designation #14006694. Mickey Hill made a motion to approve invoice #19-1526 to A&Z Engineering in the amount of \$3,827.51 for the Landin Road Improvement Project, Designation #14006694. Wayne Doenges seconded the motion and the motion was approved.

Director of Engineering Keith Schlegel asked for approval of invoice #14658 to GME Testing for the Green Road Project, Community Crossing, CC- 2018 in the amount of \$13,500.00. Keith explained this invoice is for soil borings, subsurface investigation, and geotechnical recommendations. Mickey Hill made a motion to approve invoice #14658 to GME Testing for the Green Road Project, Community Crossing 2018 in the amount of \$13,500.00. Wayne Doenges seconded the motion and the motion was approved.

Director of Engineering Keith Schlegel explained in January 2019 he asked for approval of and later rescinded the request for a Notice to Proceed to A&Z Engineering for right of way acquisitions for the Landin Road Project, Designation #1400694. He said they now have the approval from the State of Indiana to proceed with the Notice to Proceed and asked the board for acknowledgement to start the right of way acquisition. Mickey Hill made a motion to approve the Notice to Proceed to A&Z Engineering for the right of way acquisitions for the Landin Road Project, Designation #1400694. Wayne Doenges seconded the motion and the motion was approved.

Under projects Director of Engineering Keith Schlegel explained there is a public information meeting this evening in the Police Training Room at 7:00 p.m. for the Green Road Project sponsored by the Community Crossing Program. We have not received our official notification from INDOT that we have been granted the funds, but we are confident we can meet the fast schedule they have set up for us. Keith invited the Board of Works Members to attend and noted he has invited the adjacent residents, Common Council, the Administration to the meeting.

Wayne Doenges asked what the procedure would be for Entrance Drive to be taken into the City of New Haven. Director of Engineering Keith Schlegel explained first it would have to be brought up to City standards, which he said he hasn't studied it that close. It's a little bit unique because is a street going in to a private development. We would have to have some sort of turn around and make it fit the criteria of a City street. Terry McDonald said the people who own the plaza would have to bring it up to City standards, since it wasn't built to those standards. Wayne Doenges said the reason he asked is because they don't plow it. Terry McDonald agreed, and it is something we could bring to their attention, so their plow company could investigate it. Terry Mc Donald commented we can have Public Works Superintendent Dave Jones contact them and discuss it.

Terry McDonald made a motion to adjourn the meeting. Wayne Doenges seconded the motion and the meeting was adjourned.

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Brenda Adams  
Clerk Treasurer

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Terry McDonald  
Presiding Officer