

February 5, 2019

A REGULAR MEETING OF THE BOARD OF
PUBLIC WORKS AND SAFETY OF THE CITY OF NEW HAVEN, INDIANA

The Board of Public Works and Safety of the City of New Haven met in the Council Chambers in the City Administration Building on the 5th of February 2019 at the hour of 9:30 a.m.

The meeting was called to order by Terry McDonald who presided. On checking the roll, the following members were shown to be present or absent as follows:

Present: Terry McDonald, Wayne Doenges, Mickey Hill
Absent: None

The claim registers for payroll and vendor checks written since the last regularly scheduled meeting were presented to the board and signed by the board. The vendor checks are dated February 6, 2019 and will be mailed February 6, 2019.

The Title VI Statement

Mickey Hill moved to approve the minutes of the previous meeting as presented. Terry McDonald seconded the motion and the motion was approved.

Superintendent of Public Works Dave Jones explained there are a couple of things going on here, but basically the owner at 3623 Country Knoll Drive is asking for the sump pump fines to be removed. Dave said a certified letter was sent out to the residence and he signed for it on May 10, 2018. The letter asked for a sump pump inspection, which he did not respond to. After the time had expired and we had not inspected the property he was fined \$52.65 per month on his utility bill as a sump pump fine, per our ordinance. He paid five months of the fine without questioning it. On January 9, 2019 we received a call from him on another issue which was a letter sent out by the Director of Engineering Keith Schlegel in November 2018, for a downspout violation reported by a neighbor. The reason he called was because he thought he was being fined for the downspout violation. Dave explained when he called both issues were covered with him and we set up an appointment with him a few days after the call to inspect the sump pump. The inspection was done, and he was not in violation on his sump pump; it drains into the backyard and there was no violation other than he never set up an appointment for it to be inspected, so there was no way for us to know it. Terry McDonald said City Council was very clear on it when they wrote the ordinance and he was given the grace period time like everybody else and failed to set up the appointment. Dave said the homeowner is asking for part, if not all the fines to be refunded to his account. Terry McDonald explained the goal of this is to reduce our I & I. We have one of our guys come by to do the inspection, which takes about ten minutes and they are done. If he would have responded to the letter, we could have gotten it done. Dave Jones said he was due for an additional fine at the time of the phone call and if the board would like to waive that fee since it was after the time we were able to inspect it. When he came in to pay the bill, he did not pay the most current fine. Terry McDonald added and read from the letter "that when I receive a bill as a customer of New Haven Utilities, I do not look at the breakdown of charges on the bottom of the bill, I simply pay the bill in cash and save the receipts." Terry explained it is the customer's responsibility to look at their bill. Terry McDonald made a motion to deny the request to refund the monthly sump pump fees of \$52.65, except for the one on the January 2019 bill and to remove the penalty fee for it is on that bill, as well. Mickey Hill seconded the motion and the motion was approved.

Deputy Clerk Natalie Strock asked for approval to dispose and/or destroy the following non-working computers from the New Haven City Court:

HP Computer Tower #16191022400282
HP Computer Tower Serial # 108952-4
HP Computer Tower #16205089500962
HP Computer Tower #16202034100294
Acer Laptop 517TE #9145CO1Q593600116K

Natalie explained these computers are old and they do not work at all anymore. Wayne Doenges made a motion to approve to dispose of and/or destroy the above non-working computers from the New Haven City Court. Mickey Hill seconded the motion and the motion was approved.

EMS Deputy Chief Doug Call asked for approval to purchase two refurbished LifePak 15 Cardiac Monitors for the EMS/Fire Departments from Mobile Medical for \$18,839.50 each for a total of \$37,679.00. Doug explained currently the department has two Lifepak 15 Monitors in service at this time. Medic 45 Truck #3 along with E-11, which was most recently certified as a non-transport ALS have been equipped with old Lifepak 12 Monitors. These two monitors have exceeded their life expectancy and will no longer be serviceable by the end of 2019. He said they would like to buy the two refurbished LifePak 15 Monitors to replace the two Lifepak 12 Monitors for the cost of buying one new one. The re-furbished Lifepak 15 Monitors are available through a local company and come with a one-year warranty. The purchase of these monitors would add uniformity to our fleet, they can be serviced locally and have all the updates necessary. Doug commented he has researched other companies who offer this re-furbished model and they won't guarantee the monitors are only are two years old. Mickey Hill made a motion to approve to purchase two refurbished LifePak 15 Cardiac Monitors from Mobile Medical in the amount of \$18,839.50 each for total cost of \$37,679.00. Wayne Doenges seconded the motion and the motion was approved.

Clerk Treasurer Brenda Adams asked for approval to hire Paulanna McSwain as Payroll/Bookkeeper for the Clerk Treasurer's Office effective February 11, 2019 at an hourly rate of \$20.39. Brenda explained with the Judge no longer here the work comes to the Clerk Treasurer's Office and our work load is getting to be a lot more along with additional reports and regulations, so it's gotten to the point where we do need another person. Terry McDonald made a motion to approve to hire Paulanna McSwain as Payroll/Bookkeeper for the Clerk Treasurer's Office effective February 11, 2019 at an hourly rate of \$20.39. Wayne Doenges seconded the motion and the motion was approved.

Director of Engineering Keith Schlegel asked for approval of sewer connection charge calculations for Cedarhurst of Fort Wayne Real Estate for an assisted living and memory care facility at 9210 Maysville Road in the amount of \$14,525.00. Keith explained these fees are set by Ordinance at 83 resident capacity and \$175.00 per resident for the total of \$14,525.00. Mickey Hill made a motion to approve the sewer connection fee of \$14,525.00 for the Cedarhurst of Fort Wayne Real Estate for the facility at 9210 Mayville Road. Wayne Doenges seconded the motion and the motion was approved.

Director of Engineering Keith Schlegel asked for approval of invoice #96905 to DLZ in the amount of \$270.00 for stormwater review of Victoria Lakes. Keith explained we will pay this invoice and will then invoice Lancia Homes for reimbursement. Wayne Doenges made a motion to approve invoice #96905 to DLZ in the amount of \$270.00 for stormwater review of Victoria Lakes. Mickey Hill seconded the motion and the motion was approved.

Under further business Superintendent of Public Works Dave Jones wanted to make the Board aware it is their policy not to salt the subdivisions, but with the extreme weather last week they felt it necessary to salt some of the four way stops and busy areas. Terry McDonald commented it was an unusual event and asked how our salt supply is holding up. Dave commented we have used up nearly what was in there and we are ready to bring more in. We have enough for two more weather events, and we will have more coming in shortly.

Mickey Hill made a motion to adjourn the meeting. seconded the motion and the Wayne Doenges meeting was adjourned.

Brenda Adams
Clerk Treasurer

Terry McDonald
Presiding Officer