

January 2, 2019

A REGULAR MEETING OF THE BOARD OF
PUBLIC WORKS AND SAFETY OF THE CITY OF NEW HAVEN, INDIANA

The Board of Public Works and Safety of the City of New Haven met in the Council Chambers in the City Administration Building on the 2nd of January 2019 at the hour of 9:30 a.m.

The meeting was called to order by Terry McDonald who presided. On checking the roll, the following members were shown to be present or absent as follows:

Present: Terry McDonald, Wayne Doenges, Mickey Hill
Absent: None

The claim registers for payroll and vendor checks written since the last regularly scheduled meeting were presented to the board and signed by the board. The vendor checks are dated January 2, 2019 and will be mailed January 2, 2019.

The Title VI Statement

Wayne Doenges moved to approve the minutes of the previous meeting as presented. Mickey Hill seconded the motion and the motion was approved.

Terry McDonald asked for a moment of silence for Mr. Tom Clements who passed away on December 31, 2018. Terry said he was the voice of the New Haven Bulldogs Baseball and was active in many aspects in New Haven for many years.

Terry McDonald asked for approval to have Leonard Mattes be the Board of Works appointment to Plan Commission. Mickey Hill made a motion to approve Leonard Mattes as the Board of Works appointment to the Plan Commission. Wayne Doenges seconded the motion and the motion was approved.

Terry McDonald asked for approval of a three-year contract with Accela for the Community Engagement Tier 1 Base in the total amount of \$23,181.75. Terry explained he was under the impression this was part of the initial contract but found out later it was not. The amount for 2019 is \$7,500.00, 2020 is \$7,725.00 and 2021 is \$7,956.75 for a total of \$23,181.75, which he asked to pay the full amount. Mickey Hill made a motion to approve three-year contract with Accela for the Community Engagement Tier 1 Base in the total amount of \$23,181.75. Wayne Doenges seconded the motion and the motion was approved.

Superintendent of Utilities Dave Jones presented a sewer adjustment request for 3627 Centerstone Parkway in the amount of \$19.97. Dave explained this is due to a hose being turned on in the back yard and he did verify the water went in to the yard. Wayne Doenges made a motion to approve a sewer adjustment request for 3627 Centerstone Parkway in the amount of \$19.97. Mickey Hill seconded the motion and the motion was approved.

Superintendent of Public Works Dave Jones asked for approval to purchase a pressure washer for the Public Works Department from the lowest bidder Craft Labs in the amount of \$5,664.00, which includes a trade in of the old pressure washer of \$1,1414.00. Dave explained the other bids were received from Northern Equipment for \$7,599.99 without trade in and Southeastern Equipment for \$7,400.00 with a \$1,000.00 trade for a cost of \$7,300.00. Mickey Hill made a motion to approve to purchase a pressure washer for the Public Works Department from the lowest bidder Craft Labs in the amount of \$7,079.00 minus a trade in of \$1,1414.00 for a total cost of \$5,664.00. Wayne Doenges seconded the motion and the motion was approved,

Director of Engineering Keith Schlegel asked for approval of a Notice to Proceed to A&Z Engineering for right of way acquisitions for the Landin Road Improvement Project Designation #1400694 from North River to Bell Avenue. Wayne Doenges made a motion to approve Notice to Proceed to A&Z Engineering for right of way acquisitions for the Landin Road Improvement Project Designation #1400694 from North River to Bell Avenue. Mickey Hill seconded the motion and the motion was approved.

Director of Engineering Keith Schlegel asked for approval of invoice #18-1466 to A&Z Engineering in the amount of \$9,285.00 for the 2018 Community Crossing Project, Green Road widening and resurfacing. Mickey Hill made a motion to approve invoice #18-1466 to A&Z Engineering in the amount of \$9,285.00 for the 2018 Community Crossing Project, Green Road widening and resurfacing. Wayne Doenges seconded the motion and the motion was approved.

Under projects Director of Engineering Keith Schlegel explained we approved the contract with A&Z Engineering for their work on the Stellar Grant. Right now, it is not appropriate for us to issue the Notice to Proceed for actual engineering work due to the funding mechanism. It is an OCRA (Office of Community and Rural Affairs) Project and in speaking with Jamal at A&Z Engineering, who spoke with Kristi Stutzman; possibly one of things we could do is proceed with a survey map contract, since we know where the trail is to be located and sidewalks are to be located at. Keith commented he thought it might be money well spent in order to keep on track to hopefully get some of the work done yet this year if the funding works out properly. The contract we signed with A&Z Engineering and JPR was primarily for the environmental work, which is ongoing and for the 10,000-foot view where the trails are going. Keith said we are learning what we can and cannot do and there may be a contract adjustment or a new contract for the purposes of survey services, so we can keep this moving forward. Terry McDonald said the next scheduled meeting with OKRA will be on either February 5th or 7th. Keith commented there are a lot of structured steps we must go through to make this dream a reality.

Terry McDonald thanked Wayne Doenges and Mickey Hill for serving on the Board of Works again this year.

Director of Engineering Keith Schlegel explained at the last meeting there was a sign approved at Minnich and Moeller Roads, which is not in the City limits and not in his jurisdiction, so we are not going to issue a sign permit. Terry McDonald asked for Keith to make sure the sign is not placed in the line of sight.

Mickey Hill made a motion to adjourn the meeting. Wayne Doenges seconded the motion and the meeting was adjourned.

Brenda Adams
Clerk Treasurer

Terry McDonald
Presiding Officer