

July 19, 2018

MINUTES OF A REGULAR SESSION OF THE  
NEW HAVEN/ADAMS TOWNSHIP FIRE/EMS GOVERNING BODY

The regular meeting of the New Haven/Adams Township Fire/ Emergency Medical Services Governing Body was called to order on July 19, 2018 at 7:00 p.m. by Mayor Terry McDonald who presided.

Present: Terry McDonald, Terry Werling, Bob Byrd, Brian Yoh, Rick Kaylor

Absent: None

Title VI Statement

Brian Yoh made a motion to approve the regular and executive session meeting minutes of the April 19, 2018 meeting. Rick Kaylor seconded the motion and the motion was approved.

First item on the agenda was discussion regarding the 2019 Fire and EMS budget. Chief Hale started with the EMS budget saying in line 111, there would be three Supervisor Paramedics. There was discussion on maintaining three Supervisor Paramedics which will be decided when the new EMS Deputy Chief is hired. Line 111-01 will include four Paramedics. Line 112 EMS Deputy Chief is budgeted for a full-time person. Line 118 was increased to include all part-time EMS wages and the insurance line 341 & 343 was decreased and these expenditures will mostly come out of the LOIT Public Safety budget. Line 121 longevity was added to include 5-9 years of service \$400, 10-14 years of service \$800, 15-19 years of service \$1,200 and 20-20+ years of service \$1,600. Chief Hale spoke of other minor changes in operating supplies and computer maintenance. There are also increases in wages for Fire and EMS. The Fire budget includes the same longevity as discussed for the EMS. Fire gear was increased to include eight sets of gear. Chief Hale told the Board we will be receiving \$14,000 for cell tower rent to supplement the fire gear. Other minor changes are in software support, workman's comp will increase because of staff increases and injuries, building maintenance, and other equipment because of the cost of small equipment such as nozzles, fans, etc. The Governing Body will take the budget under advisement and talk about it at the August meeting.

Next item discussed were the Fire/EMS contracts with Jefferson Township. Jefferson would be responsible to pay the City of New Haven \$80,500.00 for the Fire portion and \$33,024.00 for the EMS portion of the budget for the year 2019. Terry Werling made a motion to approve the Jefferson Township Fire and EMS contracts for the year 2019 as discussed. Brian Yoh seconded the motion and the motion was approved.

Next item discussed was the 2018 hiring process for the Fire and EMS Department. The application period will be from July 14<sup>th</sup> -7 a.m. through July 27<sup>th</sup> -5 p.m. Several different aspects of testing will take place before the tentative start date of the week of October 28<sup>th</sup>.

Next Fireman Bryan Yoder gave the Governing Body a presentation of the new fire gear and a timeline for gear rotation, needs and planning. Bryan said with the \$80,000 they were able to get 37 sets and some extra hoods. The Department is in the process of washing and fixing any gear under ten years old. All full-time staff has two sets of gear, one black and one tan. Bryan and Loren Barile showed the Board the features of the new gear. Mayor McDonald thanked them for all the work done for this project.

Next item on the agenda was the resignation of EMS Division Chief Bob Atkinson. Brian Yoh made a motion to accept the resignation of EMS Division Chief Bob Atkinson as of August 31, 2018 and allow Chief Hale to start the process to find someone to replace him. Bob Byrd seconded the motion and the motion was approved.

Next on the agenda was an update on the 2018 Fire Muster. Chief Hale said the Fire Muster is on track and will have many events and also events for special needs children and adults. As of now Powers Street will be the no siren zone of the parade. This is still being planned.

Station reports were given by Tom Vachon of Station #1 with one of the many details was supporting the funeral of retired Chief Dave Mason. For Canal Days Station #1 was staffed 24/7 and everyone stepped up and helped. Terry Werling told the Board his Grandfather built the North Station. Tom Vachon donated a washer and dryer to the station. Station #2 and Station #3 reports were given. Shawna Gunder gave the Board a packet regarding EMS billings, collections, deposits and asked for everyone to look at all the information and she will be glad to answer any questions.

Terry Werling made a motion to adjourn the meeting. Bob Byrd seconded the motion and the motion was approved.