

April 19, 2018

**MINUTES OF A REGULAR SESSION OF THE  
NEW HAVEN/ADAMS TOWNSHIP FIRE/EMS GOVERNING BODY**

The regular meeting of the New Haven/Adams Township Fire/ Emergency Medical Services Governing Body was called to order on April 19, 2018 at 7:10 p.m. by Mayor Terry McDonald who presided.

Present: Terry McDonald, Terry Werling, Bob Byrd, Brian Yoh, Rick Kaylor  
Absent: None

Title VI Statement

Terry Werling made a motion to approve the regular session meeting minutes of the March 15, 2018 meeting. Brian Yoh seconded the motion and the motion was approved.

First item on the agenda was discussion regarding the ProCare Services Agreement for three power cots. This is a three year warranty continuation for our two oldest cots and our newest cot will be out of warranty the end of May. This includes parts and labor, travel, one annual PM inspection, unscheduled service, one SMRT battery replacement or charger upon failure and product equipment checklists. The three year warranty is \$10,677.00, or \$1,186.00 per cot per year. Division Chief of EMS Bob Atkinson asked for approval to use funds from Fund 14. Brian Yoh asked the cost to purchase a new power cot. Bob said \$30,000.00. Terry Werling made a motion to approve the Stryker ProCare Service Agreement for \$10,677.00 for a three year extended warranty. Brian Yoh seconded the motion and the motion was approved.

Division Chief of EMS Bob Atkinson handed out data sheets which showed run volume by date and time. High volume times are 11 a.m. to 11 p.m. Bob also handed out a data sheet from Accumed which shows the collection rates at 57% so far this year. Brian Yoh asked how that compares to three years ago before we started using Accumed. Terry McDonald thought that Shawna Gunder's previous reports were more useful as her comparisons were by month and for the previous year. Terry would like to be able to compare 2016 to 2017 totals. If collections are down it affects being able to purchase equipment and ultimately affects the budget. Shawna offered to have the reports to the Board by tomorrow. Bob reported 615 runs so far this year.

Next on the agenda was discussion regarding the Volunteer Fire Department Gas and Clothing. Chief Josh Hale reported a surplus in the gas and clothing line. Chief Hale requested approval to purchase a job shirt and pants for all 46 volunteer members from Brateman's in the amount of \$5,796.00. The surplus is \$5,600.00 so the \$196.00 would come out of volunteer funds. Bob Byrd thinks this is a way to show appreciation to the volunteers and thinks it's a great idea. Terry Werling thinks it is very important to make a positive statement in the community and this will do that. Rick Kaylor made a motion to approve the purchase of job shirts and pants from Brateman's in the amount of \$5,796.00. Terry Werling seconded the motion and the motion was approved.

Next on the agenda were station reports. Assistant Chief Tom Vachon from Station 1, Captain Mike Walker from Station 2, and Assistant Chief David Sztuk from Station 3 reported runs, training hours, and special details.

Mayor Terry McDonald reported a very serious situation that was brought before the Governing Body during the Executive Session tonight regarding personnel. The Governing Body met in reference to Joshua Daring's performance issues namely insubordination to his shift supervisor and being off the job site at least twice. That is considered AWOL and the Governing Body has decided to terminate Mr. Daring's employment. Mayor McDonald asked for a vote. Terry Werling made a motion to terminate Joshua Daring's employment. Rick Kaylor seconded the motion and the motion was approved. All Board members were in agreement.

Terry Werling made a motion to adjourn the meeting. Rick Kaylor seconded the motion and the motion was approved.

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Renee Lyons, Deputy Clerk