

March 3, 2020

A REGULAR MEETING OF THE BOARD OF
PUBLIC WORKS AND SAFETY OF THE CITY OF NEW HAVEN, INDIANA

The Board of Public Works and Safety of the City of New Haven met in the Council Chambers in the City Administration Building on the 3rd of March 2020 at the hour of 9:00 a.m.

The meeting was called to order by Steve McMichael who presided. On checking the roll, the following members were shown to be present or absent as follows:

Present: Steve McMichael, Bob Byrd

Absent: Sam Graves

The claim registers for payroll and vendor checks written since the last regularly scheduled meeting were presented to the board and signed by the board. The vendor checks are dated March 4, 2020 and will be mailed March 4, 2020.

The Title VI Statement

Bob Byrd moved to approve the minutes of the previous meeting as presented. Steve McMichael seconded the motion and the motion was approved.

Clerk-Treasurer Natalie Strock asked for approval of Andrews Technology invoice #NHAV110 for the \$14,740.00 for Annual Time & Attendance System. Mayor Steve McMichael asked Clerk-Treasurer to look into a 3-year contract instead of 1-year. The Clerk-Treasurer will work on getting a longer contract. Bob Byrd made a motion to approve Andrews Technology invoice #NHAV110 for \$14,740.00 for Annual Time & Attendance System. Steve McMichael seconded the motion and the motion was approved.

Park Superintendent Mike McClendenen asked for approval of Jury Park Bond Claims totaling \$3,550.00. These items are as follows:

FSG Corp	Professional Services	\$1,500.00
Etica Group	Professional Services	\$1,025.00
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Bob Byrd made a motion to approve the Jury Park Bond Claims totaling \$3,550.00. Steve McMichael seconded the motion and the motion was approved.

3R Program Coordinator Keith Schlegel asked for approval of Bid for the 3R program. There were four bids placed for the Lateral 3R Project:

Bercot, Inc.	\$519,171.00
Burchanan Contracting	\$579,494.00
Yardberry Landscape	\$460,877.00
Clark Excavation	\$584,631.81

Keith asked the board to accept the lowest bid from Yardberry Landscape, who has worked on projects in New Haven before. The contract will come later after the funding is established at Common Council later in the evening. Bob Byrd made a motion to approve the lowest bid of \$460,877.00 from Yardberry Landscape for the Lateral 3R Project. Steve McMichael seconded the motion and the motion was approved.

3R Program Coordinator Keith Schlegel asked for a correction of invoice 20-1969 from A&Z Engineering with the corrected amount \$11,799.00. The correction requested by INDOT. Bob Byrd made a motion to approve the correction of invoice 20-1969 from A&Z Engineering with the corrected amount \$11,799.00. Steve McMichael seconded the motion and the motion was approved.

3R Program Coordinator Keith Schlegel asked for approval of GME Testing Invoice #G-2002105 in the amount of \$2,940.00 for Tanglewood Sanitary Sewer Project (SSIP-2019-01). Bob Byrd made a motion to approve of GME Testing Invoice #G-2002105 in the amount of \$2,940.00 for Tanglewood Sanitary Sewer Project (SSIP-2019-01). Steve McMichael seconded the motion and the motion was approved.

3R Program Coordinator Keith Schlegel asked for approval of GME Testing Invoice #M-2002095 in the amount of \$599.70 for Green Road Project (CC-2018-01). Bob Byrd made a motion to approve of GME Testing Invoice #M-2002095 in the amount of \$599.70 for Green Road Project (CC-2018-01). Steve McMichael seconded the motion and the motion was approved.

3R Program Coordinator Keith Schlegel asked for approval of Wessler Engineering Invoice #34796 in the amount of \$18,868.63 for Tanglewood Sanitary Sewer Project (SSIP-2019-01). Bob Byrd made a

motion to approve of Wessler Engineering Invoice #34796 in the amount of \$18,868.63 for Tanglewood Sanitary Sewer Project (SSIP-2019-01). Steve McMichael seconded the motion and the motion was approved.

3R Program Coordinator Keith Schlegel asked for approval of A&Z Engineering Invoice #20-2016 in the amount of \$14,094.00 for Green Road Project (CC-2018-01). Bob Byrd made a motion to approve of A&Z Engineering Invoice #20-2016 in the amount of \$14,094.00 for Green Road Project (CC-2018-01). Steve McMichael seconded the motion and the motion was approved.

3R Program Coordinator Keith Schlegel asked for approval of A&Z Engineering Invoice #20-2018 in the amount of \$19,777.49 for Meadowbrook Trail. Bob Byrd made a motion to approve of A&Z Engineering Invoice #20-2018 in the amount of \$19,777.49 for Meadowbrook Trail. Steve McMichael seconded the motion and the motion was approved.

3R Program Coordinator Keith Schlegel asked for approval of A&Z Engineering Invoice #20-2019 in the amount of \$5,191.42 for Landin Road. Bob Byrd made a motion to approve of A&Z Engineering Invoice #20-2019 in the amount of \$5,191.42 for Landin Road. Steve McMichael seconded the motion and the motion was approved.

Interim Economic Development Director Terry McDonald gave an update to the Board. New Community & Economic Development Director Pone Vongphachanh will begin March 6th.

Clerk-Treasurer Natalie Strock asked for approval of a 2% raise for Paulann McSwain after 1 year of service effective February 16th, 2020. Bob Byrd made a motion to approve a 2% raise for Paulann McSwain after 1 year of service effective February 16th, 2020. Steve McMichael seconded the motion and the motion was approved.

Mayor Steve McMichael wanted to communicate Fort Wayne water rates are going up which means New Haven rates will need to go up as well. The Mayor and Clerk-Treasurer are working on making the increase minimal as possible. The City of Fort Wayne is raising rates by 5% and New Haven is working on getting something close to that for the citizens of New Haven.

Bob Byrd made a motion to adjourn the meeting. Steve McMichael seconded the motion and the meeting was adjourned.

Steve McMichael
Presiding Officer

Natalie Strock
Clerk-Treasurer