

Attendance: Mike Clendenen, Leon Davis, Nick Goranson, Angela Daniel, Steve Harants, Bruce Bestul, Tonya Faupel, Rob Moyer, Teresa Hatten, Irvin Arnold, Kim Yoh, Shelia Berning
Guests: Craig Dellinger, Alison Adams, Mike Mowery, Tyler Fox

PARK BOARD MEETING

Minutes

Monday, March 2, 2020

6:00 P.M.

Location: **New Haven Community Center**

1. CALL TO ORDER

Leon Davis called the meeting to order at 6:00pm.

A. Please Silence Cell Phones, Pagers, and Electronic Devices

B. Pledge of Allegiance

2. Approval of Minutes of Previous Meeting

- Irvin Arnold made a motion to accept the February 3, 2020 Park Board meeting minutes with the following correction: Teresa Hatten seconded the motion to accept the bid from Kelley Chevrolet for a new maintenance truck. Tonya Faupel seconded. Motion carried.

3. Approval of Claims

- Mike Clendenen explained the claims including the purchase of 3 needed PCs.

Irvin Arnold made a motion to approve the claims as follows:

Monthly Claims \$28,006.34

Payroll on 2/4 and 2/18 totaling \$57,231.83

Utilities totaling \$5320.39

Grand total of Claims: \$90,558.56

Tonya Faupel seconded. Motion carried.

Mike Clendenen presented and explained the Jury Bond Claims. Teresa Hatten moved to accept them. Irvin Arnold seconded. Motion carried.

Mike Clendenen asked that a claim from April 2019 be signed by the Board in order to receive reimbursement because he didn't have the signed original.

UNFINISHED BUSINESS:

1. Marylands Farm Discussion

- Discussed description of land given to New Haven Parks Department. Steve Harants will give his proposed description to owner Alison Adams for her review. Mike Clendenen and Alison Adams will arrange for a survey to be completed to be used for the Life Estate property description.

2. Mower Lease Bids

- Mike Clendenen described the current mower leasing situation. The 2-year lease is up in 2020. We have received one lease bid from our current leasing company. Requested a bid from another company, but never received it. Leon Davis commented that the Board needs to decide about this as mowing season will begin soon. Discussion followed. Bruce Bestul made a motion to accept the current leasing company's bid to lease the Park Department 3 mowers at \$1,016.30/month for 24 months. Irvin Arnold seconded. Motion carried. Nick Goranson commented that we will not be purchasing Twheels to use on the leased mowers as they are too expensive.

NEW BUSINESS:

1. Havenhurst Sports Complex Discussion

- Mike Clendenen presented Havenhurst Sports Complex fundraising sponsorship levels and costs for Phase 1. The goal is \$1.5 million. Mike asked for approval of the proposed sponsorship levels. Tonya Faupel made a motion to approve them. Bruce Bestul seconded. Motion carried.

SUPERINTENDENT'S REPORT:

- Mike Clendenen passed out Fund 24 spreadsheet and discussed Child Watch remodeling including the addition of an outside door. Fund 24 balance is currently \$339,953. This fund will be used for Community Center maintenance, LWCF Jury and the new maintenance truck, leaving a balance after these expenses of approximately \$79,000.

OFFICE MANAGER'S REPORT:

- Shelia Berning presented a resolution for a lunch sponsorship from Oak Street Health in the amount of \$250.00
Tonya Faupel moved to accept this resolution. Teresa Hatten seconded. Motion carried.

RECREATION DIRECTOR'S REPORT:

- Angela Daniel reported that we have started a community art gallery at the Community Center. Each artist's work will be displayed for 2 months beginning with March 2020. The motor coach trips are in the system and people are signing up for them. She is working on the Summer program guide. It will be printed and sent out as usual. The Fall guide will not be mailed, but postcards will be mailed letting people know that the guide is available online. A small number will be printed for distribution at the Community Center, Chamber of Commerce, etc. Planning to use social media more to advertise Park Department programs and events. The next big event is the Daddy/Daughter Dance on April 25, 2020. She is also working to hire tennis and playground staff. Angela said that Kaitlyn Brown, the new Youth Activities Director, has some great ideas and wants to create more events for teens and tweens.

MAINTENANCE DIRECTOR'S REPORT:

- Rob Moyer reported that they are finishing up maintenance of picnic tables and tractors, getting them ready for the summer. They have finished the updating of Meadowbrook. They are working at the shop and doing snow removal as needed at the Community Center and parks. Nick Goranson added that they have built new benches for Moser Park Little League. They are working on the maintenance of implements and mowers and DOT inspections are being done. When the weather breaks, they will begin working on the fields. The Bobcat lease expires at the end of March and it will be traded in for a new one. Maintenance has spent nearly \$6,000 in truck repairs since January 1, 2020 fixing safety concerns. Starting to get the pool ready. Working on cameras/electrical at Klotz Park. They are accepting applications for seasonal employees.

AQUATIC DIRECTOR'S REPORT:

- Kim Yoh reported that she has had a good response for hiring. Ordering supplies has started. Have done some remodeling of the concession area. Working on getting Board of Health permits. She is getting 3 benches and a child's picnic table made from plastic caps for the Park Department. It was decided to extend the 10% pool membership discount through Memorial Day weekend (May 25, 2020). Football will start April 19, 2020.

PRESIDENT'S REPORT:

- No report.

GUEST COMMENTS:

- Mike Mowery said thanks for allowing him to attend the weekly staff meeting. He would like to schedule a ride-along to see the parks. He asked how the other parks will be used once Havenhurst is finished. Mike Clendenen said that the Meadowbrook diamonds are being given back to EACS. Sunnymede and Moser Parks' future use is still to be decided.

BOARD COMMENTS:

- Tonya Faupel thanked the Parks' staff for their work to provide a place that the community can "unplug."

ADJOURNMENT

- Teresa Hatten made a motion to adjourn. Tonya Faupel seconded. Meeting adjourned at 7:00pm.

Attested by _____ Signed by: _____