

February 15, 2018

MINUTES OF A REGULAR SESSION OF THE  
NEW HAVEN/ADAMS TOWNSHIP FIRE/EMS GOVERNING BODY

The regular meeting of the New Haven/Adams Township Fire/ Emergency Medical Services Governing Body was called to order on February 15, 2018 at 7:00 p.m. by Mayor Terry McDonald who presided.

Present: Terry McDonald, Terry Werling, Bob Byrd, Rick Kaylor  
Absent: Brian Yoh

Title VI Statement

Terry Werling made a motion to approve the regular session meeting minutes of the December 21, 2017 meeting. Rick Kaylor seconded the motion and the motion was approved.

First item on the agenda was the Volunteer Contract for EMS. Division Chief of EMS Bob Atkinson said the contract is being reviewed by the attorney. Terry McDonald told Bob to put it on the next meeting's agenda.

Next item on the agenda was the cost increase for non-transport runs. Division Chief of EMS Bob Atkinson asked the Board to increase the refusal fee for diabetics because the medication cost has increased so much. Bob Atkinson would like to increase the fee to \$350.00. Next, he asked to raise the cardiac arrest –not to the hospital fee to \$1,000.00 because of supplies, equipment and manpower. Rick Kaylor made a motion to increase the refusal fee-for diabetics to \$350.00 and a \$1,000.00 fee for the cardiac run not to hospital. Bob Byrd seconded the motion and the motion was approved.

Next on the agenda was the power load equipment discussion. Division Chief of EMS Bob Atkinson said Bob Byrd and Brian Yoh saw the Stryker power load demonstration at the Fire Muster this summer. This equipment will help with back injuries our employees endure. The reason to go with the Stryker power load is because we have Stryker cots so the equipment will be compatible. The total price for the 3 power load equipment is \$105,495.00. Stryker is offering us a package where we can make payments of \$21,099.00 over the next five years and at the end of term option, we pay \$1.00 to purchase the equipment. There is no interest charged. We will take the money from the mileage fund. Paramedic Josh Daring said two things to consider is the safety for the medics and firefighters. Lifting patients for years and years causes injuries because of the repetitive motion. Safety for the patients when loading and unloading them is a huge concern and liability risk. Paramedic Daring said once you get the cot locked into the power load system, there is no weight bearing on the Medics at all, it is on the power load system. Terry Werling said this is a small price to pay for what we are getting and Terry then made a motion to approve the purchase price of 3- power load equipment for \$105,495.00 with payments of \$21,099.00 over the next five years and at the end of term option, we pay \$1.00 to purchase the equipment and contract includes a 7-year warranty. There is no interest charged and installation is not included. With that said, Terry Werling added to his motion the cost of the equipment and installation was not to exceed \$110,000.00. Rick Kaylor seconded the motion and the motion was approved.

Next on the agenda was an update on the disabled ambulance. Bob Atkinson said it should be in service in 4 or 5 days.

Next on the agenda was the EMS annual report. Division Chief of EMS Bob Atkinson told the Board the runs were up 60 runs from last year with total runs being 1,944. The average response time was 4:41 minutes. Revenues for 2017 were \$591,984.35. This was down \$68,000 but this was due to a large check we received from a Medicare/Medicaid pay-out. Bob went over the rest of the annual report with the Board and there was discussion on mutual aid with neighboring communities and the protocol on when we should go. Terry McDonald asked the Department to keep tabs on when other Paramedic ambulances have already been dispatched and who should be there first.

Next item under the Fire agenda was the Volunteer Fire Department Contract. Craig Sampson, President of the New Haven Adams Township Fire Department Inc. told the Board the contract is from January 1, 2018 ending on December 31, 2018 in the amount of \$77,786.00 per annum, payable in sums of \$19,446.50 each, on the 1<sup>st</sup> day of February 2018, the 1<sup>st</sup> day of May 2018, the 1<sup>st</sup> day of August 2018 and the 1<sup>st</sup> day of November 2018. Payments shall be applied by the Department as compensation for personnel, based on the point system as provided to the Governing Board. The Governing Board shall pay the Department for clothing and gasoline allowance as provided by IC 36-8-12-5 the base sum of \$200.00 per full member in good standing as certified by the Volunteer Board per the year end Volunteer Compensation report given to the Governing Board. The Governing Board has budgeted \$15,000.00 for this purpose, any balance of the budgeted amount may at the pleasure of the Governing Board be used for the needs within the budget as identified by the Fire Chief or if there are no needs, the Governing Board may direct that any balance be equally distributed to full members in good standing by the Volunteer Board. The \$15,000.00 is to be paid to the Department in the above listed installments of \$3,750.00 each. The Governing Board agrees to pay the Department for Assistant Chief Compensation of \$5,559.00 in the above installments of \$1,389.75 each. The Board discussed the contract. Terry Werling made a motion to approve the contract between the New Haven Adams Township Fire Department Governing Board and the New Haven Adams Township Fire Department as presented. Bob Byrd seconded the motion and the motion was approved.

Item B from the Fire agenda was deleted.

Next on the agenda were station reports. Assistant Volunteer Chief Tom Vachon of Station #1 gave the Board his November, December and January report giving the details of runs, training, etc. The December report gave the Board a total account of everything for the year and he said those are big numbers. He also mentioned how the Volunteers decorated Engine 42 and delivered Santa to the Christmas lighting and breakfast event. Tom said it was a "big hit" with the community. Tom said thanks to Chief Hale, they received new foam nozzles for Grass Rig 49, new furniture for the dayroom and a new snow blower. Assistant Chief Garry Marquardt from Station #2 gave his reports. He said what is really impressive is the command vehicle was staffed by Volunteers for 480 hours for the year. Garry gave the Board an account of the runs and activities such as structure fire and other things his station has done for December and January. Assistant Chief David Sztuk of Station #3 was next with his report. He also gave the activities, such as structure fires and several mutual aid calls.

Next item Chief Josh Hale talked about was the restrictions of part-time Fire/EMS employees making runs. They are allowed to work only 29 hours a week. They are allowed to respond on structure fires and anything that is a major event. Chief said we are not here to prevent things but we have just changed some of our operations. The part-time fireman mainly fills the day-time shifts. He said they hold the night-time and the weekends for the Volunteers to fill-in. If something comes up and we can't fill a shift the full-time fireman comes in. Any structure fire is an all hands event. Chief Hale gave his summary report to the Board for their review on runs, inspections, training hours, etc. Chief Hale reported the 1<sup>st</sup> meeting for the planning of the 2018 Fire Muster is March 4<sup>th</sup> and we already have 3 corporate sponsors. The Masons will be doing a pancake breakfast prior to the Muster and will donate the money for the downtown Christmas decorations.

Mayor Terry McDonald said he had received a letter of thanks from the Vera Laurent family for all the work everyone did to fight the fire at her house.

Terry Werling made a motion to adjourn the meeting. Rick Kaylor seconded the motion and the motion was approved.

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Brenda Adams, Clerk Treasurer