

January 7, 2020

A REGULAR MEETING OF THE BOARD OF
PUBLIC WORKS AND SAFETY OF THE CITY OF NEW HAVEN, INDIANA

The Board of Public Works and Safety of the City of New Haven met in the Council Chambers in the City Administration Building on the 7th of January 2020 at the hour of 9:00 a.m.

The meeting was called to order by Steve McMichael who presided. On checking the roll, the following members were shown to be present or absent as follows:

Present: Steve McMichael, Bob Byrd, Sam Graves
Absent: None

The claim registers for payroll and vendor checks written since the last regularly scheduled meeting were presented to the board and signed by the board. The vendor checks are dated January 8, 2020 and will be mailed January 8, 2020.

The Title VI Statement

Bob Byrd moved to approve the minutes of the previous meeting as presented. Sam Graves seconded the motion and the motion was approved.

Steve McMichael asked for approval for Mark Anderson to be the one-year appointment from the Board of Works to the Plan Commission and for Dave Jones to be a three-year appointment to the Tree Commission. Bob Byrd made a motion to approve Mark Anderson to be the one-year appointment from the Board of Works to the Plan Commission and for Dave Jones to be a three-year appointment to the Tree Commissions. Sam Graves seconded the motion and the motion was approved.

Superintendent of Public Works Dave Jones brought to the board a reimbursement from Mark Becraft of 129 Tanglewood Drive work Korte did for them. Dave explained the Utility Department was cleaning and televising the Tanglewood Addition in preparation for an engineering project. In doing so sometimes the high-pressure system can push some sewage and water back through the sewer lateral and can cause problems. Mr. Becraft contacted Dave a few days after the televising and said they had a plug in their sewer lateral. They had Korte come out and auger it. They are requesting to be reimbursed for the Korte bill in the amount \$168.00. Dave said he does agree this is probably what caused the blockage. He explained we do have an ordinance in place where they are supposed to call us first with any type of sewer issue, but this is a little different since we were out to the residence two days prior. Normally he is not in favor of this but does feel we contributed to the sewage backup. Sam Graves asked if we approve this does it open us up for any other type of liability. Dave replied no it doesn't and could be included as part of the motion if approved. Bob Byrd made a motion to approve to reimburse Mark Becraft of 129 Tanglewood Drive for an invoice from Korte in the amount of \$168.00 for this instance since we were doing work in the area. Steve McMichael commented while he is in favor of this, we do need to make the residents understand they do need to call the Utility Department before a contractor is called. Sam Graves seconded the motion and the motion was approved.

Steve McMichael asked for approval of a contract with Terry McDonald as Interim Economic Development Director. Steve explained the City had an unanticipated change in staff, and we need to have an Economic Development Director. Terry stepped forward and offered his services on a short-term interim basis. Steve explained the contract states it is not a permanent position and he may apply for the position when posted, but there is no guarantee he will be named as Director. Steve said his rate of pay is calculated by taking the annual pay for the position, dividing by 2080 hours, without benefits and will be at \$29.01 per hour. All the hours worked will be recorded and no travel time to or from the City's principal address shall be reimbursed, however all approved miles from City Hall to prospect activity may be reimbursed at the current IRS rate. Sam Graves made a motion to approve a contract with Terry McDonald as an Interim Economic Development Director as noted above with an hourly pay rate of \$29.01 per hour. Bob Byrd seconded the motion and the motion was approved.

Police Chief Jeff McCracken asked for approval to promote Detective James

Krueger to Detective Bureau Supervisor effective January 6, 2020 with an annual salary of \$57,760.54. Bob Byrd made a motion to approve the promotion of Detective James Krueger to Detective Bureau Supervisor effective January 6, 2020 with a salary of \$57,760.54. Sam Graves seconded the motion and the motion was approved.

Police Chief Jeff McCracken asked for approval for Officer Kevin Hamrick to receive detective's pay while performing the duties of part time Detective effective January 6, 2020 with an annual salary of \$57,260.54. Sam Graves made a motion to approve Officer Kevin Hamrick to the position of part time Detective effective January 6, 2020 with an annual salary of \$57,260.54. Bob Byrd seconded the motion and the motion was approved.

Keith Schlegel asked for approval of invoice #4482-01 to Engineering Resources in the amount of \$1,080.00 for Nelson Road MSE wall vehicular collision structural review. Keith explained there was a vehicle accident on Nelson Road at the west end of the retaining wall. Since the retaining wall was impacted Engineering Resources was contacted to do a structural analysis of the wall and to review it to make sure there wasn't any damage to it, as it could be detrimental to the bridge. Keith said it is the intent to bill the individual in the accident for the cost of the structural analysis. Sam Graves made a motion to approve invoice #4482-01 to Engineering Resources in the amount of \$1,080.00 for Nelson Road MSE wall vehicular collision structural review. Bob Byrd seconded the motion and the motion was approved.

Keith Schlegel asked for approval of invoice # 34583 to Wessler Engineering in the amount of \$4,859.00 for Lateral 3R Program. Keith explained this invoice is bid phase design work for the project. Bob Byrd made a motion to approve invoice # 34583 to Wessler Engineering in the amount of \$4,859.00 for Lateral 3R Program. Sam Graves seconded the motion and the motion was approved.

Keith Schlegel asked for approval of invoice #1110 to API Construction in the amount of \$82,548.24 for the Green Road Improvements Project, CC-2018-01. Sam Graves made a motion to approve invoice #1110 to API Construction in the amount of \$82,548.24 for the Green Road Improvements Project, CC-2018-01. Bob Byrd seconded the motion and the motion was approved.

Keith Schlegel asked for approval of invoice #19-1914 to A&Z Engineering in the amount of \$2,056.00 for Green Road Improvements Project. Keith explained this invoice is for preliminary design for road final phase and for right of way engineering parcel plots. Bob Byrd made a motion to approve invoice #19-1914 to A&Z Engineering in the amount of \$2,056.00 for Green Road Improvements. Sam Graves seconded the motion and the motion was approved.

Keith Schlegel asked for approval of invoice #19-1928 to A&Z Engineering in the amount of \$18,890.50 for Landin Road Improvements from North River to Bell Avenue. Keith explained this invoice is for Phase I Stage 3 final tracings and are looking at a 2021 bid letting for Phase I and 2022 for Phase II of the project. Sam Graves made a motion to approve invoice #19-1928 to A&Z Engineering in the amount of \$18,890.50 for Landin Road Improvements from North River to Bell Avenue. Bob Byrd seconded the motion and the motion was approved.

Keith Schlegel brought to the board for discussion the Lateral 3R Program Phase 1 bid tabulations and evaluation of bids. He explained there was one bid received from the five who picked up the plans. Bercot was the only bidder in the amount of \$584,895.00, which was 20% over the engineer's estimate for \$490,000.00. Keith said they sat down with the bidder to find out why some of the numbers came in so high. Some of it we will remedy shortly and to re-work the project to hopefully meet our deadline with the SRF. Keith explained pursuant to the contract documents the Board may reject any and all bids or accept any bid as the lowest responsive bid. Should the board choose to reject the bid received, a letter will be prepared to notify Bercot and Wessler that will work with the City to determine how to re-organize the project and rebid the project. Bob Byrd made a motion to reject the bid from Bercot, Inc. for the Lateral 3R Program Phase I in the amount of \$584,895.00. Sam Graves seconded the motion and the motion was approved.

Keith Schlegel asked for approval of invoice #M-1912004 to GME Testing in the amount of \$946.55 for the Green Road Improvement Project. Sam Graves made a motion to approve invoice #M-1912004 to GME Testing in the amount of \$946.55 for the Green Road Improvement Project. Bob Byrd seconded the motion and the motion was approved.

Under projects Keith Schlegel explained the Wayne Haven Storm Sewer Project is substantially complete except for the grass seeding. Bob Byrd asked if there is anything, we can do in order to have the State of Indiana run any type of safety study there. Keith explained there is or will be a traffic study going on there by the State of Indiana, as it is their jurisdiction. Most of the accidents there are rear end collisions and we will keep the board informed of the State's study and will continue to be an ongoing conversation.

Superintendent of Utilities Dave explained to the board there are three properties in New Haven we believe have faulty meters. The addresses for those properties are 1147 Bell Avenue, 1527 East McGregor Drive and 1437 Sherbrook Drive. Dave said the residents were contacted by the Utility Office for high usage and all three said they had no issues or didn't know why they would have a high bill. The meters have been pulled with a temporary one put in and the old meters were tested at the Utility Shop for accuracy. He explained this is the first time this has ever happened in the City of New Haven, but those meters tested inaccurate and were in favor of the City. New meters have been installed at those residence and he is working with the manufacturer to determine why those three meters were inaccurate. Dave said the rest of the meters we had in stock were tested and we didn't find any problems. He explained he doesn't feel confident in the bills which were generated for those three residents. He spoke with Office Manager Jill Cain who suggested to bill those three customers an average amount and the residents are agreeable with it. Dave asked the board to approve the average billing for those three customers due to the inaccuracy of the water meters and he will come back to the board with more information once he obtains it from the meter manufacturer. He explained there are approximately 500 of these meters installed and all the accounts who have them have been flagged in the utility billing system. Steve McMichael asked if there is a way for the Utility Department to look at those accounts to see if there has been anything unusual happening with them. Clerk Treasurer Natalie Strock said the Utility Office review all accounts every month and if there is a high or low reading, they investigate it. Sam Graves made a motion to bill 1147 Bell Avenue, 1527 E. McGregor Drive and 1437 Sherbrook Drive the average bill and to disregard the meter reading for the month. Bob Byrd seconded the motion and the motion was approved.

Bob Byrd made a motion to adjourn the meeting. Sam Graves seconded the motion and the meeting was adjourned.

Natalie Strock
Clerk Treasurer

Steve McMichael
Presiding Officer